

FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Annual Meeting held online on 6th May 2021 at 7.00 pm

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392, the Annual Meeting of Felbridge Parish Council which took place on 6th May 2021 was held online.

Present: Cllr. Jeremy Clarke (Chairman) Cllr. Georgina Chapman
Cllr. Bridget Huntington Cllr. Ian McBryde (Vice-Chairman)
Mrs. Patricia Slatter (in attendance)

1. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Harwood, King and Horwood

2. **ELECTION OF CHAIRMAN**

It was proposed by Cllr. Jeremy Clarke and seconded by Cllr. Huntington that Cllr. Georgina Chapman be re-elected Chairman for 2021-22. This was unanimously agreed.

3. **ELECTION OF VICE-CHAIRMAN**

It was proposed by Cllr Bridget Huntington and seconded by Cllr. Jeremy Clarke that Cllr. Ian McBryde be re-elected as Vice-Chairman for 2021-2022. This was unanimously agreed.

4. **CO-OPTIONS**

There were no co-options.

5. **DECLARATIONS OF ACCEPTANCE OF OFFICE**

The Chairman and Vice-Chairman signed their declarations which are to be countersigned by the Clerk.

6. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

There were no additions to those previously registered.

7. **MINUTES OF ANNUAL MEETING HELD ON 2nd May 2019**

The Minutes of the Meeting held on 2nd May 2019 were approved and signed.

8. **APPOINTMENT OF REPRESENTATIVES**

Planning Applications	All Councillors
Footpath Sub-Committee	All Councillors
Tree Officer and Tree Warden	Cllr. Jeremy Clarke
Transport Officer	Cllr. Ian McBryde
Surrey Association of Local Councils	All Councillors
Gatwick Representative	Cllr. Ian McBryde
Waste Disposal Forum	Cllr. Jeremy Clarke
Beef & Faggot Trust	Cllr. Joan Harwood
Felbridge Sports & Recreation Association	Cllr. Bridget Huntington

9. **REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS**
Reviewed and approved.
10. **REVIEW OF COMPLAINTS PROCEDURE**
Reviewed and approved.
11. **REVIEW OF PROCEDURES UNDER FREEDOM OF INFORMATION ACT**
Reviewed and approved.
12. **REVIEW OF POLICY FOR DEALING WITH THE PRESS/MEDIA**
Reviewed and approved. The update relating to social media was noted.
13. **PRIVACY/DATA PROTECTION POLICY**
Reviewed and approved.
14. **ICT POLICY**
Reviewed and approved.
15. **CODE OF CONDUCT**
It was noted that Felbridge Parish Council have agreed to adopt the new national Code of Conduct for councillors once approved and circulated.
16. **BUSINESS FOR NEXT MEETING** None

The meeting closed at 7.15pm

Patricia Slatter