



FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 7th July 2022 **at 7.30 pm in Felbridge Village Hall**

Present:

Cllr. Ian McBryde (Vice-Chairman)
Cllr. Jeremy Clarke (Planning Chairman)
Cllr. Joan Harwood
Mrs. Patricia Slatter (in attendance)

The meeting was chaired by Cllr. Ian McBryde.

1. **APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. Chapman, Cllr. Horwood, Cllr. Huntington, Cllr. King, County Councillor Steeds and District Councillor Moore

2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

None to add to those previously disclosed.

3. **APPROVE MINUTES OF PREVIOUS MEETING**

Minutes of the Parish Council Meeting held on Thursday 26th May were approved and signed.

4. **CHAIRMAN'S REPORT**

Cllr. Huntington attended a meeting organised by the Surrey Association of Local Councils at which the County Deal (Government White paper regarding devolvement of power to local government) was discussed. Michael Coughlin, Executive Director of Prosperity, Partnerships and Growth at SCC spoke about the preparations for this. He noted that Surrey's economy was slowing before COVID and it was important that we aren't complacent about historic prosperity in Surrey. The white paper is 328 pages and has 12 missions. This could mean double devolution with further devolvement of matters to Towns and Parishes. Government ambition is for every part of England to have a devolution deal by 2030 but Surrey hope to be ready before then.

5. FINANCE

(i) Receipts and Payments for May & June 2022

Date	To / From	Description	Amount	Current Account	Deposit Account
1 May		Brought Forward		£19437.48	£25044.58
		Receipts		0.0	
6 May	TDC	CIL – Pixiewood 2	£1279.05	1279.05	
27 May	TDC	Precept 1	£12000.00	12000.00	
		Sub-Total	£13279.05	13279.05	
		Payments			
9 May	SLCC	Annual Subscription	£171.00	-171.00	
9 May	NEST	Pension Contribution	£167.95	-167.95	
13 May	Wright	Bus Shelter Cleaning	£45.00	-45.00	
16 May	Clerk	Office Expenses to April	£160.90	-160.90	
16 May	Clerk	Payroll April	£882.23	-882.23	
17 May	Peter J Cons	Internal Audit Fee	£145.60	-145.60	
18 May	HMRC	Tax & NI April	£300.61	-300.61	
20 May	Nick Dance	Verge Cuts April and May	£1056.00	-1056.00	
		Sub-Total	£2929.29	-£2929.29	
		Transfers	Nil		
		Carried Forward		£29787.24	
		Bank Balances		£29787.24	£25044.58
31 May	Available Funds - Current a/c plus Deposit a/c			£54831.82	
31 May	Allocated Reserves (traffic calming £2k, bus shelter £6k, playground £15k, skateboard ramp £2k)			-£25000.00	
31 May	General Reserve (Available Funds minus Allocated Reserves) – includes restricted use CIL revenue			£29831.82	
Current Account statement was circulated to councillors on 4 th July 2022 along with the above record of receipts and payments for transparency and confirmation of accuracy					

Date	To / From	Description	Amount	Current Account	Deposit Account
1 June		Brought Forward		£29787.24	£25044.58
		Receipts			
9 June	Lloyds Bank	Interest			.63
		Payments			
10 June	NEST	Pension Contribution	£172.51	-172.51	
15 June	Wright	Bus Shelter Cleaning	£45.00	-45.00	
16 June	Classic Furn	Bench (CIL)	£675.00	-675.00	
17 June	HMRC	Tax & NI	£300.61	-300.61	
20 June	Gallagher	Insurance Premium	£831.69	-831.69	
20 June	Clerk	Payroll May	£882.23	-882.23	
20 June	SCC	Safe Drive Donation	£100.00	-100.00	
		Sub-Total	£3007.04	-£3007.04	
		Transfers	Nil		
		Carried Forward		£26780.20	
		Bank Balances		£26780.20	£25045.21
30 June	Available Funds - Current a/c plus Deposit a/c			£51825.41	
30 June	Allocated Reserves (traffic calming £2k, bus shelter £6k, playground £15k, skateboard ramp £2k)			-£25000.00	
30 June	General Reserve (Available Funds minus Allocated Reserves) – includes restricted use CIL revenue			£26825.41	
Current Account statement was circulated to councillors on 4 th July 2022 along with the above record of receipts and payments for transparency and confirmation of accuracy					

(ii) Community Infrastructure Levy – Funding Application

Having agreed to submit an application to TDC for funding from the District CIL allocation in the region of £135K to extend and upgrade the playground, a discussion took place on how best to consult with residents on the design and content. The application could not be submitted until January. **Resolved:** Councillors agreed to engage with Felbridge Primary School, Stay and Play and to use social media to get feedback from residents. There is particular interest in identifying groups which feel their needs are not being met currently. **Action:** Clerk to create schedule, arrange for consultation and report back in October/November.

Second payment received from Pixiewood £2558

(iii) First Quarter Budget Review

Councillors noted the figures circulated by the Clerk. There were no questions.

(iv) Financial Approval for Extension to Table Tennis Base

Resolved: Councillors approved a quote of £650 to extend the base of the table tennis table 1m to each side beyond that recommended by the supplier. The grass had become worn down on both sides due to extensive use. **Action:** Clerk to progress

(v) External Auditor – all documents submitted and uploaded to website

6. VILLAGE MAINTENANCE

(i) Grass Cutting: The fourth cut is scheduled for mid-July

(ii) Bus Shelter Glass Damage: The window cleaner had reported further damage to several glazed panels which will now require remedial action. Clerk has asked for a quote to replace glass with an alternative. **Action:** Clerk to report back.

7. COUNTY COUNCILLOR REPORT

Councillor Steeds met MP Claire Coutinho with Cllr. Jeremy Clarke to raise concerns about MSDC's approval of more development sites on the Felbridge border and the impact on local roads.

8. DISTRICT COUNCILLOR REPORT

Nothing new to report

9. COUNCILLORS' REPORTS/UPDATES

MSDC Development/Highways: Cllr. Clarke reported that MP Claire Coutinho had undertaken to ask a question in the House of Commons as to why the cumulative impact of development on infrastructure is not assessed and taken into consideration when planning applications are considered.

Beef and Faggot Trust: Cllr. Harwood asked that councillors let her know of any residents who might benefit from a grant.

9. SURREY HIGHWAYS/RIGHTS OF WAY/TDC :**SURREY HIGHWAYS**

Potholes: More Cophorne Road potholes reported and most have been repaired

Barriers left at Rowplatt Lane junction: Swish Fibre have been asked to remove

Overgrown Hedges on site of proposed development next to Kwik Fit on A22 reported to SCC
TANDRIDGE DISTRICT COUNCIL

Limes Pond: In response to enquiry from Cllr. Huntington, TDC confirm that the pond will be cleared in the Autumn.

Damaged Tree Branch on Crawley Down Road: Reported to TDC

Footpath on Cophorne Road to the rear of the Village Hall grounds has been closed by Tree Officer because works are required to trees on boundary.

McIver Close Common Land Tree Officer was asked by residents to cut back trees on the Common Land within the Close and disputes that this is Common Land. Clerk sent a copy of TDC's own Common Land map which includes this land to the Tree Officer; residents have confirmed that TDC have managed the land for at least 17 years; developer Charles Church have confirmed that it is not their land. A response from the Tree Officer is awaited. **Action:** Clerk to monitor

10. PLANNING

(i) Applications in Felbridge

2022/722/TPO 11 Springfield Gardens, Felbridge, RH19 2SP

Resolved: Defer to Tree Officer to determine whether the works are necessary and appropriate.

2022/647 Felmere, Copthorne Road, Felbridge, RH19 2QG

Resolved: No Action

2022/625 Acorns, Domewood, Copthorne, RH10 3HD

Resolved: No Action

2022/779/N Oast House, Woodcock Hill, Felbridge, RH19 2RB

Action: While acknowledging that this is a GDPO application, Felbridge Parish Council are concerned about the potential increase in agricultural vehicle movements at the bottom of Woodcock Hill which is an area we perceive to be a Highways risk.

2022/681 Wayside, Effingham Road, Copthorne, RH10 3HY

Resolved: No Action

2022/900/TPO Pinewood, Herons Lea, Copthorne, RH10 3HE

Resolved: Defer to Tree Officer to determine whether the works are necessary and appropriate

2022/622 Glenthorne, 142 Copthorne Road, Felbridge, RH19 2PD

Resolved: No Action. Felbridge Parish Council note the web comments regarding construction vehicles and support a restriction during construction to stop vehicles causing an obstruction by parking on the pavement and verge.

2022/623 Glenthorne, 142 Copthorne Road, Felbridge, RH19 2PD

Resolved: No Action

(ii) Applications Received by Neighbouring Authorities

East Grinstead: EG Town Council A meeting with Welbeck (proposed SA20 developers) delayed as they have more work to do on their application and a planned public exhibition intended for next month will now be delayed until after the summer holidays.

11. CLERK'S REPORT

Felbridge Football: New team is being set up with training on Wednesday evenings.

Advertising Sign: Business advised to remove sign from fencing on house on Rowplatt Lane

MSDC Development Site SA19, Crawley Down Road: Residents raising concerns about the inability of Rowplatt Lane to cope with traffic from the additional 200 dwellings proposed by MSDC for land off Crawley Down Road. Awaiting planning application.

Off-Road Footpaths: Report that several are blocked and have broken stiles around the Hedgecourt Lake area. Resident will report on the Rights of Way website.

New Street Lights on Crawley Down Road: Report that contractor was dumping earth into the drainage ditch alongside Village Hall. Contractor removed the material when asked to do so by the Clerk who visited the site and apologised.

Speedwatch: A22 area resident asked Clerk if verges outside Glendale on A22 would be suitable for Speedwatch. Advised again that Police select sites based on criteria previously provided to resident. Minimum of six volunteers needed to operate only in areas selected by Surrey Police. Confirmed that there has been no CSW group since at least 2014; insufficient interest from residents in establishing a group and limited sites available. Noted that FPC have no knowledge of equipment.

12. BUSINESS FOR NEXT MEETING

13. DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS

The next full Parish Council meeting will take place on Thursday 1st September. Planning Meetings are scheduled for 17th July, 4th August and 18th August

The meeting closed at approximately 2055.

Patricia Slatter
Clerk to Felbridge Parish Council

