



FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in Felbridge Village Hall

Minutes of the Felbridge Parish Council Meeting held on 3rd October 2024 at 7.30pm in the Committee Room at Felbridge Village Hall

Present:

Cllr. Bridget Huntington (Chairman)
Cllr. Stephen Hall

Cllr. Ian McBryde (Vice-Chairman)

In attendance:

Cllr. Nicola O’Riordan, District Councillor
Mrs. Patricia Slatter (Clerk)

1. APOLOGIES FOR ABSENCE

Cllr. Clarke, Cllr. Groom, Cllr. Lea, District Councillor White and County Councillor Steeds.

2. DISCLOSURE OF PECUNIARY AND OTHER INTERESTS

None in addition to those which were previously disclosed

3. APPROVE MINUTES OF PREVIOUS MEETING

Minutes of the Parish Council Meeting held on Thursday 5th September and an Extraordinary Meeting to agree requested changes by TDC to the Grant and Service Level agreements relating to the Playground Upgrade held on 24th September were approved and signed.

4. CHAIRMAN’S REPORT

Playground Upgrade

The playground continues to be well used and popular with residents. FPC are still waiting for TDC to produce the agreements needed before the financial transactions can be completed.

5. FINANCE

(i) Receipts and Payments for September 2024

(1) Receipts and Payments for September 2024					
Date	To / From	Description	Amount	Current Account	Deposit Account
31 August		Brought Forward		23057.59	£25441.57
		Receipts			
5 Sept	Deposit Account	Transfer of CIL funds for playground to go to TDC	£20000.00	20000.00	-£20000.00
27 Sept	TDC	Precept 2	£15000.00	15000.00	
		Total Receipts	£35,000.00	35000.00	
		Sub-Total		58057.59	
		Payments			
July-Aug	Lloyds Bank	Interest			£51.47
9 Sept	NEST	Pension	£191.92	-191.92	
9 Sept	Hire-A-Loo	Temporary Toilet Hire July	£132.80	-132.80	
9 Sept	Hire-A-Loo	Temporary Toilet Hire Aug	£132.80	-132.80	
9 Sept	WRH	Bus Shelter Cleaning July	£45.00	-45.00	
9 Sept	Payroll	Salary/Tax/Ni Sept	£1396.94	-1396.94	
9 Sept	WRH	Bus Shelter Cleaning Aug	£45.00	-45.00	
		Total Payments	£1944.46	-1944.46	
		Bank Account Totals c/f		£56113.13	£5493.04
30 Sept	Available Funds - Current a/c plus Deposit a/c			£61606.17	
30 Sept	Allocated Reserves - bus shelter £5K, playground £20K <i>includes restricted use CIL revenue</i>			-£25000.00	
30 Sept	General Reserve (available funds - including budgeted expenditure - minus Allocated Reserves)			£36606.17	
Current Account statement was circulated to councillors on 1 st October 2024, along with the above record of receipts and payments, for transparency and confirmation of accuracy					

(ii) **Second Quarter Finance Report:** There were no questions relating to the previously circulated record of expenditure against budget for the first half of the year.

(iii) **Funding Transfers to and from FPC and TDC relating to the playground project.** As approved at the extraordinary meeting on 24th September, TDC will transfer the approved CIL funding for this project to FPC and FPC will transfer these funds along with FPC's playground reserve to TDC.

(iii) **External Audit:** The external audit completion certificate has now been received with no issues raised. It has been added to the website along with all other audit documents.

(iv) **Budget 2025-26:** The Chairman and Clerk have started work on the budget for the next financial year. The figures will be circulated to all councillors in advance of the next meeting.

6. VILLAGE MAINTENANCE

(i) **Grass Cutting:** A fourth Urban Cut took place in September.

(ii) **Hedge Cutting:** Since the overgrown hedge was overhanging new play equipment, FPC arranged for the hedge alongside the playground and village hall car park to be cut back. Maintaining this hedge is the responsibility of TDC and they will cover half the cost.

7. COUNTY/DISTRICT COUNCILLOR REPORT

Highways Reports: Cllr. Steeds submitted a written report to say that Surrey Highways have introduced a new 'FixMyStreet' online reporting tool to make it easier for residents to report potholes, faulty traffic signals and other street defects. FixMyStreet allows people to quickly and simply report issues in their area which need fixing, cleaning or clearing. Residents are also able to see details of issues which have already been reported and can sign up for local updates and to track the progress of repairs using their mobile phone or other device.

Rowplatt Lane: Following correspondence from residents on and off Rowplatt Lane regarding Highways issues, I have agreed with the Parking Project Manager at Highways that it should be added to next year's parking review. He agreed that it would be an opportunity to look at the wider issues regarding Rowplatt Lane since residents have been raising concerns about speeding and traffic volume following the first three MSDC developments.

SCC Small Grant Fund: Information provided to Felbridge Village Hall to apply for funding from SCC.

8. DISTRICT COUNCILLOR REPORT

Cllr. White set up a meeting at Felbridge Village Hall with Surrey Highways and the TDC Planning Officer responsible for the Barratt Homes application which was also attended by Cllr. Clarke.

Cllr. O’Riordan had nothing new to report.

9. COUNCILLORS’ REPORTS/UPDATES

Hedge between School and Village Green: Cllr. Hall has reported this hedge to Surrey Highways.

Crawley Down Road Closure: Cllr. Hall asked that Surrey Highways were reminded that the last time the road was closed at this location vehicles drove across the Village Green creating a danger to pedestrians and damaging the surface. **Action:** Clerk to liaise with Surrey Highways to request barriers be put in place.

Fallen Tree: Cllr. Hall reported a fallen tree on Crawley Down Road which was quickly removed by SCC.

Induction and Institution of new vicar for St. John’s Felbridge: Cllr. McBryde attended on behalf of Felbridge Parish Council and extended an invitation for the new vicar to attend a meeting to meet councillors.

Gorse Bushes on Village Green: Cllr. Huntington noted that gorse has now grown on the area which TDC had set aside for wild flower planting. **Action:** Cllr. Huntington to report to TDC and ask for them to be removed.

10. SURREY HIGHWAYS/RIGHTS OF WAY/TDC

Limes Pond Clearance: TDC have still not scheduled this work

Skateboard Ramp: Still awaiting TDC to arrange for repairs to be made. Clerk last chased on 2nd October.

11. PLANNING

(i) Applications in Felbridge

2024/641 Treetops, 85 Copthorne Road, Felbridge, RH19 2PB

Resolved: No Action

2024/891 5 Wire Mill Lane, Felbridge, RH7 6HJ

Resolved: No Action

DM/23/0990 Walnut Marches, Crawley Down Road, Felbridge (MSDC Application)

Resolved: Councillors noted that there didn’t appear to be any amendments which addressed FPC’s strong objections to the original application and resubmit their previous comments.

(ii) Adjoining Planning which may affect Felbridge

Nothing which directly affects Felbridge

(iii) MSDC Development on Felbridge Border

The Barratt Homes development off Crawley Down Road was approved by the MSDC Planning Committee and was being considered by the TDC Planning Committee on 3rd October.

13. CLERK’S REPORT

Correspondence:

Lunch Club: Cups and meat thermometer requested by the Lunch Club have been bought and delivered.

Rowplatt Lane traffic: Concerns raised by residents regarding the increase in traffic using Rowplatt Lane as a ‘rat run’ in an attempt to avoid the queues on the Copthorne Road. Those with properties which don’t have a footpath outside are particularly badly affected and voiced safety concerns regarding problems exiting their driveways either on foot or in a vehicle. Shared with Cllr. Steeds.

Remembrance: Cllr. Hall is to lay Felbridge Parish Council’s remembrance wreath at the service at St.

John’s Church. **Funding approval:** Expenditure of £200 to buy a replacement Silent Soldier was approved.

Surrey Police have been monitoring speeding vehicles on Crawley Down Road and several have been issued with fines.

Temporary Toilet: End of hire date confirmed as 2nd November.

14. BUSINESS FOR NEXT MEETING

Budget 2025-26

Meeting Dates for 2025-26

14. DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS

The next full Parish Council meeting will take place on Thursday 7th November. A Planning meeting is scheduled for 17th October

The meeting closed at approximately 2035.

Patricia Slatter
Clerk to Felbridge Parish Council
www.felbridge-pc.org.uk

Registered Office: Felbridge Village Hall, Crawley Down Road, Felbridge, RH19 2NT
www.felbridge-pc.org.uk | Chairman: Bridget Huntington | Parish Clerk: Patricia Slatter clerk@felbridge-pc.gov.uk