



## **FELBRIDGE PARISH COUNCIL**

Meetings are held on the first Thursday of each month (except January and August)  
at 7.30pm in Felbridge Village Hall

### **Minutes of the Felbridge Parish Council Meeting held on 5<sup>th</sup> December 2024 at 7.30pm in the Committee Room at Felbridge Village Hall**

#### **Present:**

Cllr. Bridget Huntington (Chairman)  
Cllr. Stephen Hall  
Cllr. Nigel Lea

Cllr. Jeremy Clarke (Planning Chairman)  
Cllr. Alex Horwood

#### **In attendance:**

Cllr. Lesley Steeds, County & District Councillor  
Mrs. Patricia Slatter (Clerk)

#### **1. APOLOGIES FOR ABSENCE**

Cllr. Groom, Cllr. McBryde, District Councillors White and O'Riordan

#### **2. DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

None in addition to those which were previously disclosed

#### **3. APPROVE MINUTES OF PREVIOUS MEETING**

Minutes of the Parish Council Meeting held on Thursday 7<sup>th</sup> November were approved and signed.

#### **4. CHAIRMAN'S REPORT**

##### **Playground Upgrade**

The playground continues to be well used and popular with residents.

Cllr. Huntington and Cllr. McBryde have now signed the service level and grant agreements prepared by TDC. They were not sent to the Clerk to be witnessed.

## 5. FINANCE

### (i) Receipts and Payments for November 2024

(1) Receipts and Payments for November 2024					
Date	To / From	Description	Amount	Current Account	Deposit Account
31 Oct		Brought Forward		53519.67	£5493.04
		Receipts			
29 Nov	TDC	CIL Grant Funding Transfer (Playground)	£71600.00	71600.00	
		Payments			
		Sub Total		125119.67	
6 Nov	Payroll	Salary/Tax/NI Oct (inc backpay)	£1981.04	-1981.04	
6 Nov	WRH	Bus Shelter Cleaning Oct	£45.00	-45.00	
6 Nov	Clerk	New RBL Silent Soldier	£200.00	-200.00	
8 Nov	NEST	Pension	£266.40	-266.40	
		Total Payments	£2492.44	-2492.44	
		Bank Account Totals c/f		122627.23	£5493.04
30 Nov	Available Funds - Current a/c plus Deposit a/c			£128120.27	
30 Nov	Less CIL Grant Funds awaiting invoice from TDC			-91600.00	
30 Nov	Allocated Reserves - bus shelter £5K			-£5000.00	
30 Nov	General Reserve (available funds - including budgeted expenditure - minus Allocated Reserves)			£31520.27	
Current Account statement was circulated to councillors on 3 <sup>rd</sup> December 2024, along with the above record of receipts and payments, for transparency and confirmation of accuracy					

(ii) **Playground Project Funding Transfers:** TDC have transferred the CIL grant payment and FPC are now awaiting their invoice to allow FPC to transfer the full CIL contribution.

(iii) **CIL: 24 Rowplatt Lane Revised Payment Schedule:** TDC have now updated the CIL Liability for this development which shows that FPC will receive an additional £10K to be spent within the local area. The payment schedule has not yet been released.

(iv) **Tandridge District Council proposals regarding community assets:** Parish Councils are being asked by TDC to take over responsibility for assets from TDC. The Clerk has asked for further details and will circulate information to allow an informed discussion at the February meeting. **Action:** Clerk to monitor

(v) **Replacement Bus Shelter Panel:** **Action:** Clerk to get a quote for replacing the damaged panel.

## 6. VILLAGE MAINTENANCE

(i) **Grass Cutting:** The sixth and final cut is expected to take place in early Spring 2025.

## 7. COUNTY/DISTRICT COUNCILLOR REPORT

**Rowplatt Lane:** Cllr. Steeds has requested a site meeting with a Surrey Highways engineer at Rowplatt Lane to look at options available for improving safety, reducing speeding and addressing issues with parking and footpaths.

**Flooding:** Cllr. Steeds visited residents in the Heather Way area who have been affected by flooding which is potentially linked to blocked drainage ditches. She has arranged for the Flood Team to visit and will ask that any potential issues are identified and corrected. She noted Cllr. Clarke's suggestion that the Environment Agency should also be consulted.

**S106 Funding for Barratt Homes Development:** Cllr. Steeds is to follow up Highways funding payments to ensure that the road and safety improvements are delivered.

**Surrey County Council Precept Increase:** A 4.99% increase in the precept has been approved.

## 8. DISTRICT COUNCILLOR REPORT

### Cllr. White

**Skateboard Ramp:** Cllr. White chased up the delays to repairs to the skateboard ramp with TDC and has been told that the works will take place in mid-December

**CIL Payments:** Cllr. White chased up the CIL department regarding the delay to CIL payments.

**Cllr. O’Riordan**

No report submitted

## **9. COUNCILLORS’ REPORTS/UPDATES**

**Walnut Marches Development:** Cllr. Horwood reported that he had attended the MSDC Planning Meeting that afternoon at which this development was approved.

**Felbridge Tennis Club:** Cllr. Horwood reported discussions are taking place with TDC regarding renewal of the lease with assistance from Cllr. White.

**Speedwatch:** Cllr. Hall reported that another resident and signed up to join the team and once they have completed their training the project can begin.

**Coronation Planter:** Cllr. Huntington has cleared the planter and will add more plants in the Spring.

## **10. SURREY HIGHWAYS/RIGHTS OF WAY/TDC**

**Skateboard Ramp:** TDC now say that repairs will take place in mid-December. The insurance claim was settled in July.

**Replacement signs** for the playground have still not been supplied. **Action:** Clerk to chase up TDC.

## **11. PLANNING**

### **(i) Applications in Felbridge**

#### **2024/1221/TPO Hamptons Mews, Felbridge, Surrey RH19 2ET**

**Resolved:** As there is no application form to support this application, Felbridge Parish Council are unable to submit comments. Councillors look forward to being able to comment once this information has been made available.

#### **2024/1195 Larksfield, Domewood, Copthorne, Surrey RH103HD**

**Resolved:** Felbridge Parish Council are concerned about the significant volume increase in the Green Belt from this proposal but as this is Permitted Development our views are less relevant.

#### **2024/1145 Dormer Cottage, Woodcock Hill, Felbridge RH19 2RD**

**Resolved:** Felbridge Parish Council are averse to this proposal to more than double the size of the dwelling in the Green Belt from the original. The Permitted Development fallback position is recognised, but don’t believe that was ever commercially viable. It would therefore be preferable to see a much smaller volume as a proposal this was not viable. It is not considered that Bath stone is in keeping with the local environment and would prefer to see either all sandstone faced using local stone or remove that design element.

#### **2024/1192 Cotehele Cottage, Mill Lane, Felbridge, RH19 2PE**

**Resolved:** Felbridge Parish Council would prefer the proposed electric gates to be inset further into the plot to allow vehicles to exit the road and avoid causing an obstruction.

### **(ii) Adjoining Planning which may affect Felbridge**

Nothing which directly affects Felbridge

### **(iii) MSDC Development on Felbridge Border**

**(v) S106 – Developer funds due from Barratt Homes Development:** **Action:** Clerk to follow up with the MSDC Community Facilities Officer.

### **(vi) Street Naming Consultation – 24 Rowplatt Lane Development**

**Resolved:** Councillors agreed to put forward the three suggestions provided by the Felbridge & District History Group to TDC for consideration by the developer:

**1. Rope Walk** - (after the rope yard that stood on the west of Rowplatt lane at the junction with Crawley Down Road)

**2. Surname Borer** – after the Borer family who were the ropemakers at the ropeyard

**3. Surname Inglis** – after Major Inglis who was the owner and developer of the west side of Rowplatt Lane

**12. CONSULTATION:** The consultation on Surrey Rights of Way has been deferred to the next meeting. Councillors can make personal responses in the meantime.

### **13. CLERK'S REPORT**

**Felbridge Primary School – Road Safety:** A school governor has contacted the Clerk asking for information on who to contact regarding proposals for road safety improvements. Action: Councillors support efforts to improve road safety and would like to be kept informed of any proposals. **Action:** Clerk to provide contact information for Surrey Highways and information on improvements to Crawley Down Road required by Barratt Homes as a condition of development.

**Planning Enforcement – Doves Barn:** The Clerk has been made aware that works are continuing at the location of an application which was refused in January. **Action:** Clerk to report to TDC.

**Noticeboard** – The FPC noticeboard in the porch at Felbridge Village Hall was damaged beyond repair in recent high winds. **Action:** Clerk to arrange removal and disposal.

**Silent Soldiers:** Have now been removed.

**The Annual Village Meeting:** Scheduled for Thursday 10<sup>th</sup> April at 6.00pm in the Main Hall at Felbridge Village Hall.

### **14. BUSINESS FOR NEXT MEETING**

Annual Village Meeting, Thursday 10<sup>th</sup> April, 6.00pm

CIL Expenditure 2025/26

Surrey Rights of Way Consultation

### **15. DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next full Parish Council meeting will take place on Thursday 6<sup>th</sup> February. Planning meetings are scheduled for 19<sup>th</sup> December, 2<sup>nd</sup> January and 16<sup>th</sup> January.

The meeting closed at approximately 2110.

Patricia Slatter

Clerk to Felbridge Parish Council

[www.felbridge-pc.org.uk](http://www.felbridge-pc.org.uk)