

FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 1st November 2012 at 7.30pm in the Village Hall and of the Planning Meeting held on 18th October 2012

Present: Mrs Bridget Huntington (Chairman)
Mr Brian Apps
Mr Jeremy Clarke
Mrs Linda Hainge
Mrs Joan Harwood
Mrs Rosalind White (in attendance)

1. **APOLOGIES FOR ABSENCE** – Mr Ian McBryde, Mr Peter Wickenden, Mr Ken Harwood (District Councillor) and Mr Michael Sydney (County Councillor).

2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

There were no additions to those previously registered.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Parish Council Meeting held on 4th October 2012 and the Planning Meeting held on 20th September were approved and signed.

4. **CHAIRMAN/CLERK'S REPORT**

- (i) **Queen Elizabeth II Fields:** FPC are still waiting for the signed deed.
- (ii) **APH:** APH have confirmed that they could provide a service to Felbridge residents who might wish to use their buses to travel to the airport. Clerk has sent an email to APH asking them to set up a survey on their website and provide a link. FPC will then publicise this survey and link.
- (iii) **36 Crawley Down Road:** The static caravan has now been removed. Planning permission has been granted for a single storey building to provide ancillary accommodation in the garden of this property.
- (iv) **SCC Countryside Access Team:** Clerk has sent an email to the Team Manager to ask if any progress has been made since the SCAPTC AGM in September.
- (v) **Code of Conduct:** TDC have confirmed that councillors' interests forms will be published on the TDC website but not on the Felbridge website as this is not a Parish Council website.
- (vi) **Tammy's Thai Restaurant:** A letter has been sent to the manager asking for more attractive barriers to be used in this rural setting.
- (vii) **Craft Fair on 27th October:** It was agreed that this was a successful event with 285 adults known to have attended.
- (viii) **Trees along Crawley Down Road:** TDC will arrange a site visit with their new tree surgeons.
- (ix) **Lighting in Crawley Down Road:** Concern has been expressed over the lack of street lighting between Felbridge School and Warren Close, which could cause a pedestrian to fall into the ditch. TDC have confirmed that this matter should be directed to SCC Highways. **Resolved:** Clerk to contact Surrey Highways.
- (x) **GATCOM:** A very successful meeting was organised by Ken Harwood on 31st October at the village hall to discuss noise issues and PRNav. In excess of 120 residents attended. Residents have until 11th November to respond to the consultation.

5. ONGOING ITEMS

- (i) **Community Consultation:** Jeremy Clarke has arranged a meeting on 2nd November with Lizzie Utley, SCA representative, to discuss FPC's draft questions and explain our requirements. It was agreed to add questions relating to the allotments. **Resolved:** Clerk to send an update to the volunteers.

6. FINANCE

- (i) **Cheques:** The following cheques were approved and signed:
- | | | | |
|-----|---|---|----------|
| 954 | B. Wright | Bus shelter cleaning for Nov | £30.00 |
| 955 | R. White | Clerk's salary for Nov | £222.19 |
| 956 | HM Revenue & Customs | Income Tax for Nov | £55.40 |
| 957 | R White | Office Allowance for Nov 12
and Petty Cash for Oct | £72.96 |
| 958 | Felbridge Luncheon Club | Donation towards Christmas Lunch | £50.00 |
| 959 | 1 st Hedgecourt (Felbridge)
Scout Group | Donation towards replacement
minibus | £1000.00 |
| 960 | ScanGuard Ltd | Replacement CCTV equipment | £2491.20 |
- (ii) **Section 137 Payments:**
- a. **Local Works:** A letter has been received asking for a donation towards their campaign costs. **Resolved:** It was agreed not to send a donation.
- (iii) **CCTV Repairs:** Work was carried out on 31st October to replace faulty equipment by ScanGuard Ltd – total cost £2,076 plus VAT. The Village Hall Committee have obtained a grant of £900 from the TDC Local Committee. FPC agreed to pay the remainder of the cost. A new screen will also be required. Jeremy Clarke to investigate if he has a spare screen. Otherwise Clerk to source new screen. FPC thanked Derek Hainge for erecting a new shelf in the cupboard, cost of materials was £44.67.
- (iv) **Photograph of Queen Elizabeth II:** It was agreed to order an official photograph in celebration of the Queen's Jubilee to be placed on the wall in the committee room. Cost - £46.80 for a 16" x 12" photo incl VAT and delivery.
- (v) **Precept for 2013/14:** The proposed Budget for 2013/14 was circulated and unanimously agreed. It was agreed to add a further £3,000 to the Skateboard Ramp Replacement reserve. It was also agreed to increase the Precept by £500 to £15,500. This is an increase of 3.3%, 29p per elector per annum.

7. HUB PROJECT

The last urban cut was completed w/e 21st October. A successful meeting was held with the contractor on 10th October. The contractor has purchased new machinery. There is sufficient money for another rural/urban cut if required, depending on weather conditions.

8. COUNCILLORS' FEEDBACK

- (i) **Allotments:** A letter of thanks has been received from the Felbridge Gardening Club with details of how FPC's grant was spent, mainly on the provision of deer fencing. The water supply has also been extended onto the site and a water meter installed. Until June 2012, only Felbridge residents could apply for allotments. Since the Country Show in June applications have been accepted from non-residents. There are currently 14½ plots, of which 7 are leased by Felbridge residents, and there is now a waiting list. Due to the adverse weather this year, some allotment holders have decided not to carry out any work until next year.

- (ii) **What's on Leaflet and FPC leaflet:** It was agreed to update and circulate with the Community Consultation questionnaire.
- (iii) **Committee Room at Village Hall:** Linda Hainge confirmed that the heating will be repaired.
- (iv) **Estate Agents Board on Village Green:** Permission is needed from FPC to advertise on the village green. **Resolved:** Clerk to contact Connells to ask them to remove their board.

9. **SURREY HIGHWAY REPAIRS:**

- (i) **Trees alongside Cophorne Road:** 2 trees on the verge opposite Mulberry Gate have been hit by a vehicle and have broken branches. Reported to SCC 11.10.12. Instruction given to community gang on 29.10.12,
- (ii) **Grass Verge outside Felbridge Church:** This verge has now been repaired.
- (iii) **Lighting work on A264:** Work has now been completed on the new lights alongside Cophorne Road.
- (iv) **Posts on verge outside 50 Cophorne Road:** Clerk has obtained a quote for £121 for 4 posts 2ft high, similar to those along Crawley Down Road. **Resolved:** It was agreed to go ahead with this quote.
- (v) **Hedges between 2 entrances to Furnace Wood:** These were cut back in July
- (vi) **Hedge obscuring VAS sign on A22:** This was cut back in Sept 12
- (vii) **Pothole in Crawley Down Road:** There is a pothole near the kerb on westbound carriageway, west of the large sign on the green. **Resolved:** Clerk to report to SCC.
- (viii) **A264 westbound carriageway between 2 entrances to Furnace Wood:** Two large areas of top surface have eroded. **Resolved:** Clerk to report to SCC.

10. **PLANNING APPLICATIONS**

Planning Meeting held on 18th October attended by Ian McBryde, Bridget Huntington, Peter Wickenden, Joan Harwood and Jeremy Clarke.

Applications Acknowledged 17th – 21st September 2012

TA/2012/1179: Whittington College, London Road, Felbridge. Demolition of 27 and 28 and associated garages serving Ebbisham Court. Conversion of existing community space to two almshouses. Erection of 10 almshouses and extension to chapel to form community space with associated landscaping. Formation of 10 parking spaces.

Resolved: No Action

Applications Acknowledged 24th – 28th September 2012

TA/2012/1219: Everglades, Old Domewood, Cophorne. Variation of condition 2 of permission TA/2012/2 to move the double garage from approved location to north of the entrance. **Resolved:** No Action

Applications Acknowledged 1st – 5th October 2012

TA/2012/1227/TPO: 107 Cophorne Road, Felbridge. TPO 8, 2011 (T) – Reduce lower canopy branches of 1 Copper Beech by up to 3m and thin by removal of crossing branches. **Resolved:** FPC will support the opinion of the tree officer on this application.

Applications Acknowledged 8th – 12th October 2012

None in Felbridge

Parish Council Meeting held on 1st November

Applications Acknowledged 15th – 19th October 2012

None in Felbridge

On 14th November, there is an open day at Whittington College (4-8pm) for residents to view their current planning application.

11. **CLERK'S REPORT**

- (i) **SCC Survey on Work of Utilities Companies:** FPC completed the survey circulated by SCC. **Resolved:** Clerk to return completed survey.
- (ii) **TDC Standards Committee:** TDC have a vacancy for a parish councillor on this committee.
- (iii) **Felbridge School:** Ian McBryde has completed his initial 4 year term as a Governor and has decided not to continue.
- (iv) **GACC:** The AGM is on Friday, 9th November.
- (v) **Surrey ALC:** FPC have received details of the programme for their meeting on 4th December.
- (vi) **Surrey Crimestoppers:** A letter has been received thanking FPC for their donation.
- (vii) **TVSC:** The next Network Lunch will be held on 22nd November.

12. **BUSINESS FOR NEXT MEETING**

- (i) Agree Meeting Dates for 2013.
- (ii) Raise cheques for expenses for CCTV shelf and travel expenses for Jeremy Clarke's meeting with SCA on 2nd November.
- (iii) Email Protocol

13. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next Parish Council Meeting will be held on Thursday 6th December at 7.30pm. A Planning Meeting will be held on 15th November.

The meeting closed at approximately 9.20pm.

RW

6th November 2012

Copies sent to:- all Parish Councillors, District Councillor, County Councillor, EG Courier and Observer, Lingfield Library, EG Library, Felbridge School, Surrey Police, Felbridge School Governors.