



## **FELBRIDGE PARISH COUNCIL**

Meetings are held on the first Thursday of each month (except January and August)  
at 7.30pm in the Village Hall

### **Minutes of the Parish Council Meeting held on 1<sup>st</sup> June 2023** **immediately following the recovered Annual Meeting at 7.30pm in Felbridge Village Hall**

#### Present:

Cllr. Jeremy Clarke (Planning Chairman)  
Cllr. Stephen Hall  
Cllr. Joan Harwood  
Cllr. Bridget Huntington (Chairman)  
Cllr. Jo King  
Cllr. Ian McBryde (Vice-Chairman)  
District Cllr. Judy Moore attended part of the meeting

Mrs. Patricia Slatter (in attendance)

#### **1. APOLOGIES FOR ABSENCE**

Apologies were received from County Cllr. Lesley Steeds

#### **2. DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

Cllrs. Huntington and McBryde did not take part in discussions relating to 2023/483

#### **3. APPROVE MINUTES OF PREVIOUS MEETING**

Minutes of the Parish Council Meeting held on Thursday 5th May were approved and signed.

#### **4. CHAIRMAN'S REPORT**

##### **Coronation Planter**

The planter is scheduled for installation in mid-June. Following a discussion on the most suitable options for planting, it was agreed that spring and winter flowering bedding plants along with higher level perennials would be most suitable. **Action:** Chairman to progress. It was suggested that a water retention void in the base would be preferable.

**Action:** Clerk to liaise with contractors.

## 5. FINANCE

### (i) Receipts and Payments for May 2023

Date	To / From	Description	Amount	Current Account	Deposit Account
30 April		Brought Forward		£31755.18	£25092.09
		<b>Receipts</b>			
	Lloyds Bank	Interest			30.15
		<b>Payments</b>			
9 May	HMRC	Tax and National Insurance	£365.62	-365.62	
9 May	Nick Dance	Grass Cut 1	£528.00	-528.00	
9 May	VCS Accountancy	Annual Payroll Management Fee	£252.00	-252.00	
9 May	Clerk	Payroll April	£958.79	-958.79	
9 May	WRH	Bus Shelter Cleaning	£45.00	- 45.00	
9 May	Felbridge Village Hall	Additional Room Hire for Annual Parish Meeting	£31.00	- 31.00	
9 May	Clerk	Expenses – Annual PM	£75.90	- 75.90	
9 May	Peter Frost	Internal Audit Fee	£113.10	- 113.10	
9 May	NEST	Pension Contribution	£182.21	- 182.21	
		Sub-Total	£2551.62	-£2551.62	
		<b>Transfers</b>	Nil		
		Carried Forward		£29203.56	
		Bank Balances		£29203.56	£25122.24
31 May	Available Funds - Current a/c plus Deposit a/c			£54325.80	
31 May	Allocated Reserves - traffic calming £2K, bus shelter £6K, playground £15K, skateboard ramp £2k) <i>includes restricted use CIL revenue</i>			-£25000.00	
31 May	General Reserve (available funds - including budgeted expenditure - minus Allocated Reserves)			£29325.80	
Current Account statement was circulated to councillors on 1 <sup>st</sup> June 2023, along with the above record of receipts and payments, for transparency and confirmation of accuracy					

(ii) **Request for S137 Funding:** St. Catherine's Hospice submitted a funding request to help with the cost of supporting outreach workers including those who cover the Felbridge area.

**Approved:** Councillors approved a £250 grant. **Action:** Clerk to progress

(iii) **Playground: CIL Funding Application:** Application has been submitted for stage one of the process following a site meeting with contractor, Chairman and Clerk. **Action:** Clerk to monitor and report back

## 6. VILLAGE MAINTENANCE

(i) **Grass Cutting:** Second cut took place on 1<sup>st</sup> June

## 7. COUNTY COUNCILLOR REPORT

Cllr. Steeds has asked the Transport Development Planning Team at Surrey Highways for a meeting following the withdrawal of the initial application by Barratt Homes for 61 dwellings and the new application for the full 200 dwellings due to the clear impact this would have on the Star Junction and will follow up. When last asked for a meeting, Highways confirmed that TDC had failed to consult them on this application despite being required to do so and they had asked TDC to act on this statutory consultation.

Cllr. Steeds attended a meeting convened by Infrastructure First along with Planning Chairman Jeremy Clarke and other interested parties regarding the Barratt Homes application on site SA19.

## 8. **DISTRICT COUNCILLOR REPORT**

Cllr. Moore has raised concerns with Surrey Highways regarding the difficulty of exiting two driveways on to the A22. Another resident had voiced concerns about accessing the A264 from their driveway. Two residents had contacted Cllr. Moore regarding the resurfacing works on the Copthorne Road. Cllr. Moore is encouraging residents to comment on the latest Barratt Homes application. A TDC boundary review recommends that Felbridge be joined with Dormansland and Felcourt to create a three ward group.

Cllr. Moore was asked to raise the following matters at TDC:

1. Why were the validation dates for the Barratt Homes applications amended to show validation on the date of receipt when this didn't actually occur until four weeks later
2. To raise a question regarding TDC's engagement with Surrey Highways as a statutory consultee on the Barratt Homes application.
3. Regarding the Boundary Commission proposed changes in the Tandridge District to question why Woldingham ward is shown as remaining as a single ward, alongside a neighbouring a two ward group, when Felbridge was not offered this option.

**Action:** Cllr. Moore to research and report back.

## 9. **COUNCILLORS' REPORTS/UPDATES**

**Skips at Beaver Farm:** Planning enforcement have visited this site and advised that a planning application must be submitted.

**Box Junction on A264/Crawley Down Road:** The box was repainted following the resurfacing. Cllr. King suggested that Surrey Police could be asked to monitor use as many drivers continue to drive into the box without a clear exit. **Action:** Clerk to report.

**Infrastructure First Meeting:** Cllr. Clarke attended a meeting along with Cllr. Steeds and other local councillors. The affect of the proposed SA19 development on transport is a major concern and is the main focus of the IF response to this development.

**11A Crawley Down Road Construction Management Plan:** Cllr. Clarke noted that TDC have still not approved a CMP for this development despite it being a requirement of planning for approval before any works commenced. Works started on this development in January and there have been repeated issues with parking obstruction.

**Welbeck Homes Meeting** Cllr. Clarke has been invited to join a meeting with the developers of the SA20 site at Imberhorne Lane for an update and will report back.

**Demolition of 71 Crawley Down Road:** It was noted that works by SGN were taking place from 30<sup>th</sup> May under two way lights to remove the gas supply to this property in advance of the Barratt Homes demolition application being approved thus rendering it unsuitable for rental. **Action:** Clerk to advise MSDC Planning.

## 10. **SURREY HIGHWAYS/RIGHTS OF WAY/TDC :**

Surrey Highways

**Openreach Works on Copthorne Road.** Contractor was required to return and remove two way lights which had been left in place unnecessarily and were creating long delays.

Councillor Moore left the meeting.

## 11. PLANNING

### (i) Applications in Felbridge

#### **2022/1315 Ebor Lodge, London Road, Felbridge, Surrey, RH19 2QS**

**Resolved:** Felbridge Parish Council have no objection to the intensification of this site and are pleased to see the garage has been dropped to a single storey and support that as being a viable way forward. Despite dropping the height of the rendered wall from 3m to 2.4m, we are still concerned about the potential reflective noise and the potential for that to have a negative impact on the opposite neighbours. It is suggested that an independent noise assessment should be made to support the application before it is approved.

#### **2023/446 The Granary, Rowplatt Lane, Felbridge, Surrey, RH19 2PA**

**Resolved:** No Action

#### **2023/470 81 Copthorne Road, Felbridge, Surrey, RH19 2PB**

**Resolved:** Felbridge Parish Council support this application

#### **2023/483 Orchard Hey, The Limes, Felbridge, East Grinstead, Surrey, RH19 2QY**

**Resolved:** No action

### (ii) **Applications Received by Neighbouring Authorities**

None which directly affect Felbridge

### (iii) **MSDC Development on Felbridge Border**

Concerns noted regarding Barratt Homes starting the process to demolish the property at 71 Crawley Down Road before permission is granted.

**Antler Site:** More complaints about vehicles parking on Crawley Down Road on double yellow lines and on the zig zag lines outside the school. Have referred residents to SCC. Reports can be submitted to [SurreyParkingEnforcement@nslservices.co.uk](mailto:SurreyParkingEnforcement@nslservices.co.uk)

## 12. CLERK'S REPORT

**Temporary Toilet:** Now in position on the patio area at the back of the Village Hall

**S106 SA19/Barratt Homes Application** Clerk has again chased up MSDC officer and asked for a revision of the play and leisure funding provision since the full development has now been brought forward. The existing funding requirement was based on 61 dwellings.

### **Bus Service Improvement 291 – from Metrobus**

The 291 will be improved to run hourly in each direction through the evening from Crawley, Three Bridges and East Grinstead. There will also be later journeys to and from Tunbridge Wells and Crawley. The last bus from Crawley being at 2322 and from Three Bridges at 2327. There will be a much later journey from East Grinstead at 0019

### **TDC Survey on Council Services**

Information on this survey has been added to the Felbridge Parish Council website.

**Verge Crawley Down Road/Rowplatt Lane:** Report from resident that a patch of grass seems to be permanently water logged.

**Felbridge School:** Email from school regarding damage to fence between the skateboard ramp and school grounds. Referred to Cllr. Moore to raise with TDC.

### **Road Closure near Wheelers Way**

Information from Worth Parish Council. Road closure on Felbridge Road between Wheelers Way and Furnace Wood from 19-23 June for SGN to bring gas supply to development.

**13. LINGFIELD NEIGHBOURHOOD PLAN**

Councillors noted the content of the plan but felt that since it did not directly impact on Felbridge it would not be necessary to comment.

**14. DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next full Parish Council meeting will take place on Thursday 6<sup>th</sup> July. A Planning Meeting is scheduled for 15<sup>th</sup> June.

The meeting closed at approximately 2105

Patricia Slatter  
Clerk to Felbridge Parish Council  
[www.felbridge-pc.org.uk](http://www.felbridge-pc.org.uk)

