

FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 4th April 2013 at 8pm in the Village Hall, following the Annual Parish Meeting, and of the Planning Meeting held on 21st March

Present: Mr Ian McBryde (Chairman)
Mr Brian Apps
Mr Jeremy Clarke
Mrs Linda Hainge
Mrs Joan Harwood
Mr Peter Wickenden (attended part of meeting)
Mr Michael Sydney (County Councillor) (attended part of meeting)
Mr Ken Harwood (District Councillor) (attended part of meeting)
Mrs Rosalind White (in attendance)

1. **APOLOGIES FOR ABSENCE** – Mrs Bridget Huntington.

2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

There were no additions to those previously registered.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Parish Council Meeting held on 7th March 2013 and the Planning Meeting held on 21st February were approved and signed.

4. **CHAIRMAN/CLERK'S REPORT**

- (i) **Queen Elizabeth II Fields:** It has been agreed that the plaque will be placed on the side wall of the pavilion facing the carpark. **Resolved:** Once the plaque is in place, a press release and photo will be sent to the EG Courier.
- (ii) **APH:** APH are in the process of setting up this service. Once completed APH will provide a link to their website and a phone number. **Resolved:** A press release will then be sent to the EG Courier and the Felbridge email hub group.
- (iii) **Trees along Crawley Down Road:** TDC will ask their contractor to remove all epicormic growth from the chestnut trees. **Resolved:** Clerk to follow up with TDC
- (iv) **HGVs Petition To TDC Local Committee:** Councillor Michael Sydney confirmed that SCC are reviewing the situation regarding re-routing heavy vehicles in the whole of Surrey.
- (v) **Hedges:** The school do not consider that there is a problem with the hedge but agree that the footpath alongside Copthorne Road is very narrow.
- (vi) **Village Hall Carpark:** The ditch in front of the carpark has been cleared.
- (vii) **Chairman's Board:** Clerk has obtained a quote for £45 for adding three names and dates. **Resolved:** It was agreed to go ahead with this quote.

5. **ONGOING ITEMS**

- (i) **Community Consultation:** Collection of questionnaires was discussed and agreed. Ian McBryde agreed to draft a reminder email for Ken Harwood to send to his email hub contacts.

- (ii) **TDC Consultation on Infrastructure Levy:** It was agreed that the following would be suggested to TDC as suitable infrastructure projects:
 - (a) Local provision of part-time health centre/doctors surgery in Felbridge, or nurse facility.
 - (b) Youth provision in south of Tandridge.
 - (c) Provision of burial land in south Tandridge.
- (iii) **DFT Consultation on Night Flying Restrictions:** Ken Harwood is liaising with TDC regarding final response to DFT.

6. **FINANCE**

- (i) **Cheques:** Issue of the following cheques was approved by the council under Standing Orders and the cheques were signed:

981	B. Wright	Bus shelter cleaning for Apr 13	£37.20
982	R. White	Clerk's salary for Apr 13	£222.19
983	HM Revenue & Customs	Income Tax for Apr 13	£55.40
984	R White	Office Allowance for Apr and Petty Cash for March	£78.94
985	SLCC	Clerk's Membership for 2013	£86.00
986	Surrey Wildlife Trust	Donation for wetlands mngmnt	£50.00
987	Surrey ALC Ltd	Annual Subscription 2014-14	£600.12
- (ii) **Section 137 Payments:** None
- (iii) **Risk Management:** This was reviewed and agreed subject to the following wording on page 5, item 42 "Issue of the following cheques was approved by the council under Standing Orders" being reinstated in the minutes.
- (iv) **Internal Audit Effectiveness:** This was reviewed and agreed.
Peter Wickenden left the meeting.
- (v) **Bus Shelter Cleaning:** Brian Wright has asked to increase his charge by £3 per month to £28 plus VAT with effect from 1st March 2013. The last increase was in 2008.
- (vi) **TVSC:** An email has been received asking FPC to renew their Annual Membership wef April 2013. **Resolved:** It was agreed to renew this at a cost of £10 pa.

7. **HUB PROJECT**

An additional urban cut was due end March, followed by a rural cut. The Hub Management Group will issue the schedule for 2013 cuts after their meeting on 17th April.

8. **COUNCILLORS' FEEDBACK**

- (i) **Brand Cycles:** Following an email sent by the Clerk on 27th March, the A-board has been moved further along Copthorne Road. **Resolved:** As FPC are keen to support local businesses, it was agreed that the Clerk should send another email giving permission for the A-board to be left on the Green for a further 21 days but the board must be removed every evening.
- (ii) **Summary of Receipts and Payments for year ending 31st March 2013:** This was circulated and agreed.
- (iii) **Horizon Roads Project:** This has been signed off by SCC. Resurfacing work starts in Tandridge from April 2013, including the A22 from the M25 to the county border. Michael Sydney to discuss with SCC the repairs needed on the Copthorne Road. Clerk to re-send email dated 20th March.

9. SURREY HIGHWAY REPAIRS:

- (i) **Copthorne Road:** Potholes on westbound carriageway between 2 entrances to Furnace wood. Ref MG00367189. Reported 18.2.13. Clerk phoned SCC on 20.3.13 and sent email to Michael Sydney to point out that the road was resurfaced a year ago and is already breaking up.
 - (ii) **Blocked Drain at eastern entrance to Furnace Wood:-** Re-reported 19.3.13 Ref. MG00387046.
 - (iii) **Mormon Temple roundabout:** Tyre tracks on the grass and a damaged sign. Reported to SCC on 19.3.13 Ref 394860.
 - (iv) **A22:** Deep pothole and carriageway breaking up on northbound carriageway, outside Whittington College and opposite Ebor Lodge. Reported 22.3.13 Ref MG00390207.
 - (v) **Copthorne Road:** Tree fallen onto verge at eastern entrance to Furnace Wood and tree on verge between two entrances to Furnace Wood. Re-reported to S. Cunnah on 26.3.13.
 - (vi) **Posts on verge outside 50 Copthorne Road:** Clerk spoke to contractor on 2nd April.
 - (vii) **Crawley Down Road:** Dip in pavement outside St John's Ambulance building, causing lady to fall. **Resolved:** Clerk to report to SCC.
 - (viii) **A264:** A local contractor cleared a tree that was blocking the A264. **Resolved:** Clerk to send letter to the contractor.
 - (ix) **Gritting of roads on 10th/11th March:** Simon Mitchell, Head of Winter Maintenance reported that Priority 1 and 2 routes were gritted.
- Michael Sydney and Ken Harwood left the meeting.

10. PLANNING APPLICATIONS

Planning Meeting held on 21st March 2013 attended by Bridget Huntington, Peter Wickenden, Jeremy Clarke, Joan Harwood and Ian McBryde.

Applications Acknowledged 4th – 8th March 2013

TA/2013/244: 15 Warren Close, Felbridge. Erection of single storey extension to south elevation to include 2 x roof lights. (Certificate of lawfulness for a proposed use or development). **Resolved:** FPC would like to point out to the officer the very close proximity to the boundary that this extension generates.

TA/2013/245: 47 Rowplatt Lane, Felbridge. Erection of first floor side extension, single storey rear extension and porch to front elevation. **Resolved:** No Action

Applications Acknowledged 11th – 15th March 2013

TA/2013/271: 1 Warren Close, Felbridge. Demolition of existing outbuildings and erection of outbuilding. **Resolved:** FPC object as this proposal would be detrimental to the street scene from Crawley Down Road as we cannot see the current sheds and this proposal is higher. FPC would prefer to see such a large structure with a lower roof and further from Crawley Down Road.

TA/2013/275: 80 and land rear of 76, 78, 82 Copthorne Road, Felbridge. Demolition of existing dwelling. Erection of 5 x detached houses with associated access and parking (Outline Application). **Resolved:** FPC object to this proposal on the following grounds:- an additional entrance/exit onto the A264 will increase the risk of accidents at this location; plots 3, 4 & 5 overcrowd the available depth of the plot causing them to be too close together. FPC strongly recommend that one of these plots has a reduced size dwelling to allow more space to be made between the three dwellings; reducing the size of one of Plots 3, 4 & 5 would also provide a better mix of housing as the proposal currently only provides larger family homes and does not provide any 2 or 3 bedroom dwellings; FPC would also wish TDC to protect the trees along the green belt boundary

and the east and west boundaries of this proposal to ensure that the proposal minimises the impact upon the adjacent green belt.

Parish Council Meeting held on 4th April 2013

Applications Acknowledged 11th – 15th March 2013

TA/2013/333: Chestnuts, Herons Close, Copthorne. Erection of first floor side extension, single storey side extension and conversion of existing integral garage to habitable accommodation. Erection of detached double garage with room over.

Resolved: No Action

Applications Acknowledged 18th – 22nd March 2013

TA/2013/328: Little Coppice, Domewood, Copthorne. Demolition of double garage and store. Erection of single storey side extension with accommodation in the roof space and first floor rear extension (amended description). **Resolved:** No Action.

Applications Acknowledged 25th – 28th March 2013

None in Felbridge

Ken Harwood returned to the meeting.

11. **CLERK'S REPORT**

- (i) **Tree in woods behind the Village Hall:** The collapsed tree was removed by TDC.
- (ii) **Winter clearance of pavements:** An email has been received from TDC about a partnership scheme to help with clearance of pavements around retail areas etc. FPC discussed clearance of the pavement alongside Crawley Down Road and outside the shops, plus the village hall carpark. **Resolved:** Clerk to discuss with TDC storage of salt and equipment.
- (iii) **Felbridge School May Fair:** The PTA would like to place some advertising boards on the village green. **Resolved:** Clerk to reply confirming FPC's agreement to the boards being displayed for a maximum of 3 weeks.
- (iv) **Surrey Police:** PC Bill Kirsch has replaced PC Barry Reece and will be based at Lingfield. His email address is kirsch3698@surrey.pnn.police.uk.
- (v) **Trees:** A flowering cherry has been planted in the village hall grounds and a sweet chestnut tree has been planted on the verge outside the village hall, both in memory of local residents.

12. **BUSINESS FOR NEXT MEETNG**

- (i) Approval of Annual Return and Accounts

13. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next Parish Council Meeting will be held on Thursday 2nd May 2013 at 7.30pm, following the Annual Meeting. A Planning Meeting will be held on 18th April.

The meeting closed at approximately 10.15pm.

RW

16th April 2013

Copies sent to:- all Parish Councillors, District Councillor, County Councillor, EG Courier and Observer, Lingfield Library, EG Library, Felbridge School, Surrey Police, Felbridge School Governors.