

FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 6th September 2012 at 7.30pm in the Village Hall and of the Planning Meetings held on 19th July, 2nd and 16th August 2012

Present: Mr Ian McBryde (Chairman)
Mr Brian Apps
Mr Jeremy Clarke
Mrs Linda Hainge
Mrs Joan Harwood
Mrs Bridget Huntington
Mr Peter Wickenden
Mrs Rosalind White (in attendance)

1. **APOLOGIES FOR ABSENCE** – Mr Ken Harwood (District Councillor) and Mr Michael Sydney (County Councillor).

2. **DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS**

There were no additions to those previously registered.

The Chairman welcomed three residents of Crawley Down Road who spoke about their concerns over planning applications TA/2012/1065/1069.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Parish Council Meeting held on 5th July 2012 and the Planning Meeting held on 21st June 2012 were approved and signed.

4. **CHAIRMAN/CLERK'S REPORT**

- (i) **Queen Elizabeth II Fields:** TDC have been working with QEII Fields Trust. Steve Hyder will contact us when he has the Deed of Dedication and plaque for the Felbridge site.
- (ii) **Litter Bins:** A litter bin by the skateboard ramp and dog waste bins in Mill Lane, just before the lake, and on the A264, at the end of the track from the sailing club, were installed on 16th August.
- (iii) **Olympic Torch Relay:** The Chairman thanked all councillors and other volunteers who helped to make the event so successful and welcoming to all the visitors to Felbridge.
- (iv) **Felbridge and Sunnyside Cricket Club:** Ian McBryde attended the official opening on 7th July and confirmed that the new practice nets looked excellent.
- (v) **Village Hall Grounds:** TDC have re-seeded the damaged parts of the football pitch.
- (vi) **Items Highlighted by Community Consultation Working Group**
 - (a) **APH:** APH have confirmed that they could provide a service to Felbridge residents who might wish to use their buses to travel to the airport.
Resolved: Clerk to contact APH to agree how this service might be announced.
 - (b) **Bulky items clearance centre/mobile unit:** TDC have confirmed that they are unable to provide a bulky waste collection service due to the availability

of the recycling centre at Imberhome Lane, this is available to Felbridge residents, albeit recognising that it is located in Mid Sussex.

(c) **Coffee shop/meeting place:** Linda Hainge has discussed this suggestion with the Village Hall Committee, who are in agreement subject to certain reservations and wish to be involved from the early stages. It was agreed that a group of volunteers is needed to progress this suggestion and a question will be included in the Community Consultation questionnaire to gauge local interest.

(d) **Youth Shelter/Centre:** Clerk and Linda Hainge to meet with Sovereign Design Play Systems on 7th Sept. Jane Wilson from Tandridge Youth Support Service is recruiting a Prevention Manager in September who might be able to support this initiative.

Resolved: Clerk to send email to Community Consultation Working Group members to update them on progress re these items.

(vii) **School Hedge:** The hedge alongside the A264 was cut on 22nd July.

(viii) **Hedges along Rowplatt Lane:** Letters were sent to all residents with hedges overhanging the pavement.

(ix) **Damaged verges alongside Cophthorne Road:** The Clerk has spoken to the two residents concerned about damage to the verges outside their properties. Some repairs were carried out by SCC before Olympic Torch relay on 17th July.

5. **ONGOING ITEMS**

(i) **Village Sign:** The sign has been delivered and will be installed on 17th September. TDC Planning have confirmed that the changes to lettering are acceptable. The Chairman thanked Jeremy Clarke for all his work with this project.

(ii) **Community Consultation:** Notes from the meeting for volunteers on 18th July have been circulated. The Chairman agreed to collate a list of topics to be sent to Gershon Berkowitz, Surrey Community Action, who will sort out suitable questions for a questionnaire to be sent to all residents.

6. **FINANCE**

(i) **Cheques:** The following cheques were approved and signed:

940	B. Wright	Bus shelter cleaning for Sept	£30.00
941	R. White	Clerk's salary for Sept	£222.19
942	HM Revenue & Customs	Income Tax for Sept	£55.40
943	R White	Office Allowance for Sept and Petty Cash for July/Aug	£83.64
944	East Surrey Museum	Donation towards Outreach Programme	£25.00
945	BDO LLP	Fee for Annual Return	£162.00
946	Leander Architectural	Finger Post Sign for Village Green	£951.05

(ii) **Section 137 Payments:**

a. **Surrey Crimestoppers:** A request has been received for a donation towards their work. **Resolved:** A donation of £40 was agreed.

b. **Surrey Playing Fields Association** – FPC's Affiliation Fee for 2012/13 is due. **Resolved:** It was agreed to renew this at a cost of £50

7. **NOTICEBOARD**

Jeremy Clarke has been unable to locate any suitable common land in Mill Lane. Joan Harwood agreed to canvass opinions from Mill Lane residents on a suitable location for a notice board.

8. CODE OF CONDUCT

FPC have adopted the new Code of Conduct, which was circulated at the meeting, and all councillors have completed the new 'Notification by a Member of a Parish Council of Disclosable Pecuniary and Other Interests' form. Clerk to attend training session at TDC on 26th Sept.

9. COUNCILLORS' FEEDBACK

- (i) **Hub Project:** Peter Wickenden will attend the full Hub Meeting on 17th September to discuss progress prior to a meeting with SCC on 21st September. Peter has had meetings with the contractors to discuss any issues in Felbridge. He will ensure that the grass around the bench by Hedgecourt Lake is cut in future. FPC agreed that the Hub Group should continue with the current contractors for Year 2 of the contract.
- (ii) **36 Crawley Down Road:** A static caravan parked in front of this property seems to be used as a dwelling. **Resolved:** Clerk to report to TDC Planning.
- (iii) **Annual Return:** The Annual Return for the year to 31st March 2012 has been returned by the auditors without comment. This was approved and accepted by the Council.
- (iv) **External Auditor:** A letter has been received from the Audit Commission confirming the re-appointment of BDO as the Council's External Auditors for the 5 years from 2012/13 @ £100 + VAT pa for income/expenditure up to £25,000.
- (v) **Clerk's Office Allowances:** In accordance with revised guidelines, the Clerk's office allowances are taxable. Backdated to April 2012, the Clerk is now claiming separately for tax deductible, and non deductible expenditure within her agreed allowance.

10. SURREY HIGHWAY REPAIRS:

- (i) **Missing Drain Cover, Copthorne Road near Domewood entrance:** Ref 43877 – drain cover replaced summer 2012.
- (ii) **White Lines on A22 Woodcock Hill** – repainted end Aug 2012.
- (iii) **Post broken on pavement to rear of Star Inn, Copthorne Road:** Replaced 27.7.12.
- (iv) **Pothole in Rowplatt Lane:** Outside No. 12 – repaired wc 23 July 12.
- (v) **Potholes at entrance and along Access Road to Furnace Wood:** Filled in mid July but already disintegrating.
- (vi) **A22:** Opposite Peacock Lodge – tree branch overhanging road cleared on 9.8.12.
- (vii) **Posts on verge outside 50 Copthorne Road:** Clerk to obtain quote.
- (viii) **2-year Rolling Programme of Highway Repairs:** Revised list of repairs/improvements required in Felbridge was agreed. **Resolved:** Clerk to send to Michael Sydney.
- (ix) **Roads with drainage and flooding issues:** List agreed. **Resolved:** Clerk to send to Michael Sydney.

11. PLANNING APPLICATIONS

Planning Meeting held on 19th July attended by Jeremy Clarke, Brian Apps, Linda Hainge, Joan Harwood, Bridget Huntington and Peter Wickenden.

Applications Acknowledged 25th – 29th June 2012

TA/2012/839: Unit 31 Hobbs Industrial Estate, Newchapel, Lingfield. Use for storage and distribution, ancillary offices and maintenance facilities (Use class B). **Resolved:** No Action.

Applications Acknowledged 2nd – 6th July 2012

None in Felbridge

Applications Acknowledged 9th – 13th July 2012

None in Felbridge

Planning Meeting held on 2nd August attended by Jeremy Clarke, Brian Apps, Ian McBryde, Linda Hainge, Joan Harwood and Peter Wickenden.

Applications Acknowledged 16th – 20th July 2012

TA/2012/962: 36 Crawley Down Road, Felbridge. Erection of detached single storey building to provide ancillary accommodation to main dwelling. **Resolved:** FPC object to this application on the grounds that it represents overdevelopment of the site. The main property has already been extended to a very high level and the proposed annex is overly close to the site boundary and the existing dwelling giving a near complete built environment over the width of the plot. There are current significant issues with vehicles from this property parking outside the property obscuring the junction sightlines. This proposal will further displace the vehicles exacerbating the issue. There is no supporting evidence provided with the application to justify the need for an annex to overcome any of the negative impact aspects listed above.

Applications Acknowledged 23rd – 27th July 2012

TA/2012/626: Stub Pond Fisheries, Stub Pond Lane, Newchapel. Formation of access track (retrospective), removal of northern access track and extension of the north eastern pond 1. **Resolved:** Felbridge Parish Council request that, if this application is approved, an indigenous hedgerow is planted on the north side of the entire southern track to encourage wildlife and vegetative growth to fully colonise the southern track. They also request that a planning condition is added that the appeal track may only be extended or modified in the future by a prospective planning application.

Planning Meeting held on 16th August attended by Ian McBryde, Bridget Huntington, Joan Harwood, Peter Wickenden and Jeremy Clarke

Applications Acknowledged 30th July – 3rd August 2012

None in Felbridge

Applications Acknowledged 6th – 10th August 2012

TA/2012/1011: Land East of The Plantation, West Park Road, Newchapel. Variation of condition 4 of permission TA/2010/1477 to allow 2 touring caravans per family for storage/equipment use. **Resolved:** FPC are concerned about the potential for the touring caravans to be used for accommodation at the plantation. We therefore support a condition that the touring caravans are to be block parked with the show equipment, and would also request that they are covered when stored at the residential site in West Park Road to clearly distinguish their non-use.

TA/2012/821: Brooknook, Lake View Road, Felbridge. Use of 2 areas for car sales with ancillary valeting, minor mechanical and minor bodywork repairs all in connection with car sales. (Certificate of lawfulness for an existing use). **Resolved:** No Action

Parish Council Meeting held on 6th September 2012**Applications Acknowledged 13th – 17th August 2012**

TA/2012/1065: Oleander, 61 Crawley Down Road, Felbridge. Residential development comprising 7 dwellings (3 detached properties and 2 pairs of semi-detached houses) with associated garaging, new road layout and landscaping. (Consultation by Mid Sussex District Council) **Resolved:** FPC object to this application for the following reasons:- The housing is on MSDC and but effectively it is in TDC as this is where the access is derived. TDC shows a surplus of housing and this development is effectively in Tandridge where demand does not exist. This development would significantly compromise the gap between the Imberhome Farm development area and Felbridge village. The pre-existing woodland is important as it provides a green break. The loss of woodland will result in a reduction of character. The development proposals do not

respect the character of the locality due to the modern design and positioning, and would significantly harm the amenities of the two existing properties as a result of their close proximity to the driveway and light pollution from vehicle lights. There is also likely to be light pollution from proposed houses in what was otherwise a dark countryside backdrop. FPC contend that contributions to the local authority will accrue to MSDC and not TDC and therefore Felbridge amenities (ie school).

Applications Acknowledged 20th – 24th August 2012

None in Felbridge

Applications Acknowledged 27th – 31st August 2012

TA/2012/1057: Churchill Farm, Stubpond Lane, Newchapel. Erection of acoustic barrier around existing motor circuit. **Resolved:** FPC fully support this application to the benefit of local residents.

12. **CLERK'S REPORT**

- (i) **London to Brighton Challenge 2013:** TDC have asked if FPC would support holding this event again in Felbridge. **Resolved:** Clerk to reply that FPC support this event being held in Felbridge in 2013 subject to a letter drop to all local residents in conjunction with FPC.
- (ii) **SCAPTC AGM:** This will be held on 27th September at Dorking Halls.
- (iii) **SCC Countryside Access Team:** Clerk sent an email giving FPC's views on initiatives to improve local footpaths. This will be discussed further at the SCAPTC AGM, after which the Team Manager will discuss with individual parishes how best SCC can provide support.
- (iv) **Superfast Broadband in Surrey:** SCC are holding an event at County Hall on 12th September.
- (v) **TVSC:** The next Network Lunch will be held on 27th September in Warlingham.
- (vi) **Circulation:** Guide to TVSC e-CRB Service, July 12; St John's Parish News, July/Aug 12; TDC List of Delegated Action Taken, 11 Jul 12; Surrey Crimestoppers Annual Review, 11 Jul 12; Email re TDC Recycling and Waste Newsletter for schools, 12 Jul 12; GACC Press Release re Indecisive Aviation Strategy, 16 Jul 12; Surrey Police Newsletter, 19 Jul 12; East Surrey Museum Newsletter, Summer 12; GACC Press Release re Master Plan, 23 Jul 12; Ken Harwood's Notes on Gatcom Meeting on 19 Jul 12; The Playing Field, Summer 12; Surrey Nature, Summer 12; SCC responses to Planning Application TA/2012/729 and 774, 26 Jul 12; Email re Superfast Broadband in Surrey, 31 Jul 12; TDC List of Delegated Action Taken, 1 Aug 12; TVSC E-Bulletin, Aug 12; TDC News Release re New Bins, 6 Aug 12; Clerks & Councils Direct, Jul 12; News from EG CVS, 7 Aug 12; SCAPTC Summer Newsletter, 2012; Letter from SCC re Consultation on Minerals and Waste Development Framework, 8 Aug; Letter from TDC re Review of Statement of Principles – Gambling Act 2005, 16 Aug 12; Email re rural road speed limits, 21 Aug 12; TDC Chief Officer Appointments Sub-Committee Agenda, 29 Aug 12; TDC List of Delegated Action Taken, 22 Aug 12; Letters re Macmillan Coffee Morning on 28 Sept 12; Letter from Gatwick Airport re P-RNAV Departure SID Consultation, 21 Aug 12; Letter from WSCC re Consultation on draft Sustainability Appraisal for Waste Local Plan, 14 Aug 12; Email re Tandridge Sports Awards 2012, 24 Aug 12; Email from SCAPTC re Social Media and Bloggers, 24 Aug 12; Surrey Trading Standards Alerts, 29 Aug 12; TDC Planning Policy Committee Agenda, 6 Sept 12; Email from Conservative Councillors Association re illegal encampments, 31 Aug 12; St John's Parish News, Sept 12; SCAPTC Annual Report and Accounts 2012.

13. **BUSINESS FOR NEXT MEETING**

- (i) Scouts Minibus: The Scouts would like to request a donation from FPC.
- (ii) Felbridge Luncheon Club: A letter has been received asking for a donation towards their Christmas Lunch.
- (iii) Noticeboard in Mill Lane
- (iv) Quotation for Posts in Copthorne Road and Crawley Down Road

14. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next Parish Council Meeting will be held on Thursday 4th October at 7.30pm. A Planning Meeting will be held on 20th September.

The meeting closed at approximately 10.15pm.

RW

17 September 2012

Copies sent to:- all Parish Councillors, District Councillor, County Councillor, EG Courier and Observer, Lingfield Library, EG Library, Felbridge School, Surrey Police, Felbridge School Governors.