



FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 6th October 2022 **at 7.30 pm in Felbridge Village Hall**

Present:

Cllr. Bridget Huntington (Chairman)
Cllr. Jeremy Clarke (Planning Chairman)
Cllr. Joan Harwood
Mrs. Patricia Slatter (in attendance)

Cllr. Ian McBryde (Vice-Chairman)
Cllr. Georgina Chapman

Prior to the commencement of the meeting, the Chairman read the Proclamation of the accession of King Charles III which was followed by a one minute silence to pay respects to HM Queen Elizabeth II following her death on 8th September 2022.

A resident attended the start of the meeting to speak to councillors about his planning application.

1. **APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. Horwood, County Cllr. Steeds and District Cllr. Moore

2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

None to add to those previously disclosed.

3. **APPROVE MINUTES OF PREVIOUS MEETING**

Minutes of the Parish Council Meeting held on Thursday 1st September were approved and signed.

4. **CHAIRMAN'S REPORT**

The Chairman noted that 2023 will be the 70th Anniversary of the creation of Felbridge Parish Council and suggested that this should be marked in some way such as at the Annual Parish Meeting. Further discussion to take place.

It was also noted that options could be put forward to mark the Coronation of King Charles III in 2023.

5. FINANCE

(i) Receipts and Payments for September 2022

Date	To / From	Description	Amount	Current Account	Deposit Account
31 Aug		Brought Forward		£19966.00	£25045.21
		Receipts			
1 Sept	Surrey CC	Grass Cutting Contribution		3108.00	
		Balance at 1 Sept		£23074.00	
		Payments			
9 Sept	NEST	Pension Contribution	£172.51	-£172.51	
26 Sept	Wright	Bus Shelter Cleaning	£45.00	-45.00	
26 Sept	Hire-a-Loo	Temporary Toilet Hire	£132.80	-132.80	
26 Sept	HMRC	Tax & NI	£270.80	-270.80	
26 Sept	Nick Dance	Grass Verge Cutting	£528.00	-528.00	
26 Sept	Clerk	Payroll	£912.04	-912.04	
26 Sept	Clerk	Office Expenses	£79.48	-79.48	
26 Sept	Surrey CC	Kissing Gates (CIL)	£1128.00	-1128.00	
26 Sept	VCS Accountancy	Payroll Management Fee 2022-2023	£216.00	-216.00	
		Sub-Total	£3483.63	-£3484.63	
		Transfers	Nil		
		Carried Forward		£19589.37	
		Bank Balances		£19589.37	£25045.21
31 Aug	Available Funds - Current a/c plus Deposit a/c			£44634.58	
31 Aug	Allocated Reserves (traffic calming £2k, bus shelter £6k, playground £15k, skateboard ramp £2k)			-£25000.00	
31 Aug	General Reserve (Available Funds minus Allocated Reserves) – includes restricted use CIL revenue			£19634.58	
Current Account statement was circulated to councillors on 4 th October 2022 along with the above record of receipts and payments for transparency and confirmation of accuracy					

(ii) Conclusion of Annual External Audit 2021-2022

The Clerk reported that the External Audit had been completed with no issues raised or recommendations made and that all documentation had been uploaded to the Felbridge Parish Council website in early September in line with requirements.

(iii) Funding Approval for replacement goal posts for Village Hall Grounds

Approval of Expenditure: Councillors approved expenditure of £800 to supply new goalposts for the Village Hall grounds to replace those declared unsafe in a H&S audit by Tandridge District Council. The specification and supplier was approved by Tandridge District Council and the cost would be met from CIL funds. **Action:** Clerk to progress

(iv) Funding Approval for replacement for damaged bus shelter panel.

Approval of Expenditure Quotes had been received for replacing the damaged glazed panels at the bus stop on Copthorne Road. It was agreed that the damaged glazed panel alongside the road should be removed and damaged glazed panel behind the bench seating would be replaced with an acrylic panel which would be more hard wearing. The lower quoted cost of £350 from the maintenance budget was approved. **Action:** Clerk to progress.

6. VILLAGE MAINTENANCE

(i) **Grass Cutting:** The fifth cut took place in mid-September. A sixth cut will be scheduled.

(ii) **Table Tennis Base:** Works to extend the base have now been completed.

(iii) **Defibrillator:** Replacement pads ordered as existing pads date expire at month end.

7. COUNTY COUNCILLOR REPORT

Cllr. Steeds has been liaising with Surrey Highways regarding the Star Junction. There is a suggestion that the junction will be resurfaced in February 2023 and confirmation is awaited. Cllr. Steeds has arranged for SCC to cut back the overgrown hedges behind the bus shelter on the A22 and for the overgrown trees and vegetation affecting sightlines at the Furnace Wood layby.

8. DISTRICT COUNCILLOR REPORT

No report provided.

9. COUNCILLORS' REPORTS/UPDATES

VAS on A22: Cllr. King reported that the Vehicle Activated Sign on Woodcock Hill has been damaged and is not working. **Action:** Clerk to report to Surrey Highways

TDC Local Plan: Cllr. Chapman had viewed a TDC meeting and reported that the Local Plan has been put on hold. In addition, a Site Allocations DPD is being put in place inviting landowners and developers to put forward sites for potential future development.

Star Junction: Cllr. Clarke noted that the damaged manhole cover at the Star Junction has tarmaced over as a temporarily repair.

Land South of Double Dee Planning Application: Cllr. Clarke has written to Surrey Highways regarding a suggestion by the developer that they intend amending their proposed access point. It was emphasised that Felbridge Parish Council do not consider any location so close to the A22/A264 Star Junction to be suitable for development.

10. SURREY HIGHWAYS/RIGHTS OF WAY/TDC :

Surrey Highways

Roadworks on Crawley Down Road: Permission has been given for two sets of roadworks to bring services to the development at 11a Crawley Down Road. 10th-19th October, two-way lights alongside the Village Green. 31st October-11th November, full road closure from junction with Copthorne Road alongside Village Green. Felbridge Parish Council tried to have the full closure changed to working under lights or at least brought forward to include half-term but were advised that this was not possible. Additional signage has been requested to avoid HGVs using Rowplatt Lane and causing an obstruction. **Action:** Clerk to liaise with Surrey Police to seek support.

11. PLANNING

(i) Applications in Felbridge

2022/912 Rickstones, Lake View Road, Felbridge RH19 2QF

Resolved: Felbridge Parish Council note the apparent significant increase in volume over the 1968 footprint but consider the reduction in height to single storey as having less visual impact on the Green Belt. It is also noted that there is a lack of outbuilding/ancillary space which could potentially lead to further development in the future.

2022/987 Aburi, The Limes, Felbridge RH19 2QY

Resolved: No Action

2022/1252/TPO Brailands, Mill Lane, Felbridge RH192PE

Resolved: Felbridge Parish Council support this application and note that it is accompanied by a detailed, professional report.

2022/973 The Granary, Pixiewood, Rowplatt Lane, Felbridge RH19 2PA

Resolved: Felbridge Parish Council strongly object to this application which can only have a degrading effect on the ecological ground that was protected as part of the original planning permission. It is clearly visible that other items have already been stored alongside the shed. Contrary to ecological conditions, the grounds do not appear to be hayed and kept as wild meadow. Felbridge Parish Council are therefore concerned that the ecological benefit from this land is not being delivered. Further, it is considered that amalgamating any part of the ecological land into the domestic curtilage would have a significant negative impact on biodiversity.

2022/690 Churchview, 5, The Glebe, Felbridge RH19 2QT

Resolved: Felbridge Parish Council objects to this application. There are concerns that this proposal would fill the plot from side to side. It appears not to respect the 1m distance to the boundary and would have a negative effect on the street scene. In general, this appears to be overdevelopment of the front of the site. It is our understanding that a previous garage on this site was absorbed into the domestic space. It is believed that TDC have a policy against approving new garages in this scenario.

TDC Planning Portal Issues

Councillors noted that ongoing issues with accessing the TDC Planning Portal; downloading documents and failure of documents being uploaded in a timely manner continue to create problems for Parish Councillors. In addition, residents are unable to view documents for applications which could directly affect them.

(ii) Applications Received by Neighbouring Authorities**EG Town Council**

DM/22/2729 Land To The North Of Walnut Marches Crawley Down Road Felbridge - The erection of 4 bed dwelling with associated access, landscaping and parking

DM/22/2519 Felbridge Hotel And Spa London Road East Grinstead West Sussex T1 - Dead Tree remove. T2- Broadleaf tree by side of hotel overhanging roof -overall reduce by 3 to 5 metres.

12. CLERK'S REPORT

Coffee Van in Village Hall Grounds: TDC have issued a licence to a local resident to operate a quality fresh coffee van in the Village Hall car park. The service is due to start in mid-October.

Temporary Toilet Hire: End date confirmed at 31st October

Felbridge School Fireworks: This year's fireworks event will take place on Friday 4th November. The Village Hall car park will be closed from at least 6.00pm on safety grounds.

Remembrance: The Silent Soldiers will be put in place in early November. Since last year's wreath has been kept for reuse, the allocated funds will instead be used to buy 'Tommy' signs from the RBL for display on posts and trees.

Playground and Kickabout Upgrade: There has been positive feedback from residents regarding the proposed to upgrade the playground and kickabout area within the Village Hall grounds/King George's Field. All are in agreement with the proposal to include a separate section within the playground for pre-school children and for a zip-wire to be installed.

13. BUSINESS FOR NEXT MEETING

Half year finance update
2023-24 Budget.

14. DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS

The next full Parish Council meeting will take place on Thursday 3rd November. A Planning Meeting is scheduled for 20th October.

The meeting closed at approximately 2025.

Patricia Slatter

Clerk to Felbridge Parish Council