



## **FELBRIDGE PARISH COUNCIL**

Meetings are held on the first Thursday of each month (except January and August)  
at 7.30pm in the Village Hall

### **Minutes of the Parish Council Meeting held on 7<sup>th</sup> October 2021** **at 7.30 pm in Felbridge Village Hall**

Present:

Cllr. Georgina Chapman (Chairman)  
Cllr. Ian McBryde (Vice-Chairman)  
Cllr. Alex Horwood  
Mrs. Patricia Slatter (in attendance)

Cllr. Jeremy Clarke  
Cllr. Joan Harwood

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. Bridget Huntington, Cllr. Jo King, County Councillor Lesley Steeds and District Councillor Judy Moore

**2. DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

No additions to those already registered.

**3. APPROVE MINUTES OF PREVIOUS MEETING**

Minutes of the Parish Council Meeting held on Thursday 2<sup>nd</sup> September 2021 were approved and signed.

**4. CHAIRMAN'S REPORT**

(i) **Hedgecourt Lake ASB:** The Chairman has chased up the Joint Action Group and asked for an update. Feedback has suggested improvements and local groups have no current concerns

(iii) **HM Queen Elizabeth II Jubilee 2022:** Cllr. Chapman asked for suggestions for ways in which the Jubilee could be marked in Felbridge, possibly working with local groups and organisations.

**Action:** Councillors to respond with ideas.

## 5. FINANCE

### (i) Receipts and Payments for September

Date	To / From	Description	Amount	Current Account	Deposit Account
1 Sept		Brought Forward		£21915.38	25042.07
		<b>Receipts</b>			0.63
		<b>Payments</b>			25043.33
3 Sept	Wright	Bus Shelter Cleaning	£45.00	-£45.00	
3 Sept	HMRC	Tax & National Insurance	£281.89	-£281.89	
3 Sept	Clerk	Payroll	£850.37	-£850.37	
3 Sept	KSS	Air Ambulance S137 Donation	£300.00	-£300.00	
9 Sept	NEST	Pension Contribution	£165.13	-£165.13	
		Sub-Total	£1642.39	-£1642.39	
		<b>Transfers</b>	Nil		
		Carried Forward		£20272.99	£25,043.33
		Less Unbanked Transactions		0.00	
		Bank Balances including unbanked transactions		£20272.99	£25,043.33
30 Sept		Available Funds - Current a/c plus Deposit a/c		£45316.32	
30 Sept		Allocated Reserves (traffic calming £2k, bus shelter £6k, playground £15k, skateboard ramp £2k, grass cutting £1k)		-£26000.00	
30 Sept		General Reserve (Available Funds minus Allocated Reserves)		£219316.32	
Current and Deposit Account statements were circulated to councillors on 4 <sup>th</sup> October 2021 along with the above record of receipts and payments for transparency and confirmation of accuracy					

### (ii) Second Quarter Finance Update

Councillors noted the record of expenditure against budget for the first six months of the financial year which the Clerk had circulated in advance of the meeting.

### (iii) External Auditor Report: Accounts for financial year 2020-2021 have been approved and confirmed as in accordance with Proper Practices by the external auditor.

### (iv) CIL Expenditure Approval:

a) Pavement Scraping: **Approved:** Councillors approved expenditure of up to £2.5K for scraping pavements to improve access. **Action:** Clerk to liaise with contractor.

b) Replacement Basketball Hoop **Approved:** Councillors approved expenditure of £300 which is 50% of the cost. The balance is to be funded by Tandridge District Council

## 6. VILLAGE MAINTENANCE

(i) **Grass Cutting:** Final cut scheduled for late October. **Action:** Clerk to liaise with contractor

(ii) **Limes Pond:** TDC confirm that annual maintenance of the pond is scheduled for Oct/Nov

## 7. COUNTY COUNCILLOR REPORT

Nothing new to report for this period

## 8. DISTRICT COUNCILLOR REPORT

Nothing new to report for this period

## 9. COUNCILLORS' REPORTS/UPDATES

Nothing new to report for this period

## 10. SURREY HIGHWAYS/RIGHTS OF WAY:

**Reported Overgrown Hedges on A22 and A264** Cleared by SCC

**Kissing Gates for Footpath 263.** SCC Rights of Way have been asked to progress the order for two kissing gates. **Action:** Clerk to liaise.

## 11. PLANNING

### (i) Applications in Felbridge

Applications considered at the planning meeting on 16<sup>th</sup> September attended by Cllr. Clarke, Councillor Huntington, Councillor McBryde and Cllr. Harwood

#### **2021/1579 Camelot Cottage, Domewood, Copthorne, Surrey, RH10 3HD**

**Resolved:** Felbridge Parish Council do not object to the small increase in scale as shown between existing and proposed, but are unsure what size the original dwelling was and whether the cumulative increase is disproportionate and therefore likely to cause harm to the green belt.

#### **2021/1490 Sundore, Lake View Road, Felbridge, Surrey, RH19 2QF**

**Resolved:** No action

#### **2021/1524 Pendas, Herons Lea, Copthorne, Surrey, RH10 3HE**

**Resolved:** Felbridge Parish Council acknowledge the large total volume approved by Permitted Development. But as this is a full planning application for a building that is more than twice the volume of the original dwelling, we have to object as this would clearly represent inappropriate development in the Green Belt. We also feel that the height and massing of the proposed dwelling against one boundary would have a negative impact on the neighbouring property and is out of keeping with the surroundings, compared to a more central position within the plot.

Applications considered at the full Parish Council meeting:

#### **2021/1604 Honeytrees, Herons Close, Copthorne, Surrey, RH10 3HF**

**Resolved:** Felbridge Parish Council are unable to comment on whether the volume is inappropriate since no figures have been provided. While there are concerns about splitting the plot to generate a smaller plot within Domewood, it is recognised that this supports residents' preference for smaller properties as expressed in the Felbridge village survey. As an eco design the building would be sustainable which Felbridge Parish Council actively supports. We would like to see a comprehensive Construction Management Plan to reduce the impact of building works on neighbouring properties should the application be granted.

#### **2021/1706/TPO Wickham House, 15c Birch Grove, Felbridge, RH19 2TS**

**Resolved:** Felbridge Parish Council object to this application and are very concerned about the proposed works to this protected tree. While the negative impact of bird fouling is recognised, the proposed works would create a canopy which is not balanced.

#### **2021/1573 Park Farm, Woodcock Hill, Felbridge, RH19 2RB**

**Resolved:** Felbridge Parish Council are always concerned about further development in the Green Belt and whether it creates a material impact on the openness of the Green Belt.

### (ii) **Applications Received by Neighbouring Authorities**

None which directly affect Felbridge.

## 12. CONSULTATIONS

(i) **Gatwick Airport Northern Runway Project.** Cllr. Horwood/Cllr. Chapman will attend an online meeting organised by Gatwick if available.

(ii) **East Surrey Health & Social Care Review.** The review was noted

### 13. **REVIEW OF PRESS AND MEDIA POLICY**

**Action:** Clerk to update existing policy adding notes put forward by councillors and circulate for approval at the next meeting.

### 14. **CLERK'S REPORT**

(i) **Correspondence:**

- a) Overgrown hedges on Copthorne Road reported by resident to Surrey Highways
- b) St. John's Church are planning a Christmas family event in the Village Hall grounds on a date to be confirmed.

(ii) **Roadworks**

UK Power Networks roadworks to run from 11<sup>th</sup>-29<sup>th</sup> October and are likely to cause disruption.

(iii) **Hedgecourt Scouts:** Assistance requested in securing the construction of a scout hut in the Village Hall grounds. Clerk has confirmed that a covenant on the land prohibits any construction. A copy of a document confirming this information was provided. TDC are responsible for the land and under the terms of the covenant would be prevented from allowing a building to be constructed or a lease to be approved.

(iv) **Planning:** An alternative to paper drawings was required to enable planning applications to be viewed at meetings. The Clerk will research suitable monitors to be used along with a tablet on to which PDFs can be downloaded in advance of meetings. The anticipated cost of £250 will be met from budgeted funds.

(v) **Felbridge School Governor Vacancy:** Felbridge School are keen to hear from residents who are interested in becoming a school governor.

### 15. **BUSINESS FOR NEXT MEETING**

2022-2023 Budget

### 16. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

A full Parish Council meeting will take place on Thursday 4<sup>th</sup> November and a planning meeting is scheduled for Thursday 21<sup>st</sup> October.

The meeting closed at approximately 2055

Patricia Slatter  
Clerk to Felbridge Parish Council

