



# **FELBRIDGE PARISH COUNCIL**

**Meetings are scheduled for the first Thursday of each month (except January & August)  
at 7.30pm in Felbridge Village Hall**

31<sup>st</sup> January 2025

Cllr. Jeremy Clarke (Planning Chairman)  
Cllr. Stephen Hall  
Cllr. Bridget Huntington (Chairman)  
Cllr. Ian McBryde (Vice-Chairman)

Cllr. Jane Groom  
Cllr. Alex Horwood  
Cllr. Nigel Lea

Cllr. Lesley Steeds (County & District Councillor)  
Cllr. Nicola O’Riordan (District Councillor)

Cllr. Sir Nicholas White (District Councillor)

The next meeting of Felbridge Parish Council will be held on **Thursday 6<sup>th</sup> February at 7.30pm** in the Committee Room at Felbridge Village Hall. The first ten minutes will be made available for members of the public to raise matters of local interest or concern.

## **A G E N D A**

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**
- 3. APPROVE MINUTES OF PARISH COUNCIL MEETING** held on Thursday 5<sup>th</sup> December 2024
- 4. CHAIRMAN’S REPORT** Actions taken or information to be shared since the last meeting
- 5. ONGOING ITEMS** Grass Verge Cuts for 2024-2025 – Update
- 6. FINANCE**
  - (i) Budgeted/Approved Payments:  
Payroll for January  
Bus Shelter Cleaning January  
ICO Registration 2025  
Website Hosting Fee 2025
  - (ii) Funding Transfers to and from TDC for Playground Upgrade
  - (iii) Third Quarter Finance Review
  - (iv) Unity Trust Bank Transfer Update: Proposal to add Multi Payment Card to new bank account
  - (v) Proposal to transfer email hosting/support from Cloud Next to HugoFox and associated costs
- 7. TDC PROPOSAL TO DEVOLVE RESPONSIBILITY FOR COMMUNITY ASSETS**  
Viability of local asset management being passed to Felbridge Parish Council without funding
- 8. COUNCILLORS’ REPORTS** Actions taken or information to be shared since last meeting

9. **REPORTED ISSUES:** Surrey Highways | Surrey Rights of Way | Tandridge District Council
10. **PLANNING**  
(i) Applications for this period  
**2024/1288 The Laurels, London Road, Felbridge, Surrey, RH19 2QZ**  
Erection of first floor side extension and loft conversion with rear dormer.  
**2024/1350 5 Wire Mill Lane, Surrey, RH7 6HJ**  
Erection of two storey rear extension (Certificate of Lawfulness for a Proposed Use or Development)  
**2025/31/TPO Stratton, Domewood, Copthorne, Surrey RH10 3HD**  
Fell and replant trees and tree cluster in another location with a British native species  
**2024/1230 138 Copthorne Road, Felbridge, RH19 2PD**  
Demolition of existing utility room. Erection of single storey front and rear extension; loft conversion and rear dormer with associated external works  
**2024/1335 Yerba Buena, Herons Close, Copthorne, RH10 3HF**  
Demolition of existing garages and construction of a new double garage to rear of building  
**2025/64/TPO Birch Grove, Felbridge**  
Removal of Beech and planting of a replacement which is fungus resistant to protect tree cover  
**2024/1381 Walled Garden, Land East of Woodcock Hill, Felbridge RH19 2RD**  
Greenhouse replacement and alteration  
**2024/1333 Purbeck, Mill Lane, Felbridge, East Grinstead, Surrey, RH19 2PE**  
Demolition of existing dwelling. Erection of replacement house, garden room and swimming pool.  
(ii) **Applications for Neighbouring Authorities**  
(iii) **Planning Responses – Delegated Responsibility:** Proposal to delegate authority to the Clerk (as Proper Officer) to submit planning responses which cannot be decided at a meeting due to time constraints or councillor availability, following consultation with at least three councillors.
11. **MSDC DEVELOPMENT**  
**Barratt Homes Development** of 200 dwellings off Crawley Down Road  
**Welbeck Application DM/23/2699/HOU Land South and West of Imberhorne Upper School**  
1) outline planning permission for a mixed use development comprising up to 550 dwellings (Use Class C3), a care village of up to 150 dwellings (Use Class 2), land for a 2 form entry primary school, mixed use neighbourhood centre, allotments, landscaping and sustainable urban drainage;  
2) full planning permission for playing fields, new sports pavilion, and running track associated with Imberhorne Secondary School, SANG with car park, access from Imberhorne Lane, internal road to the SANG, pedestrian/cycle link from Imberhorne Lane and associated landscaping and infrastructure. (Additional/amended information and plans received 22nd May 2024)
12. **CONSULTATION** Surrey Rights of Way Improvement Plan
13. **CLERK'S REPORT**  
Rowplatt Lane – Update on Highways Road Safety and Parking Reviews  
Annual Village Meeting  
Letter of Support for Felbridge Cricket Club application to Your Fund Surrey
14. **BUSINESS FOR NEXT MEETING - Proposed CIL Expenditure**
15. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

Patricia Slatter  
Clerk to Felbridge Parish Council

