

# **FELBRIDGE PARISH COUNCIL**

Meetings are held on the first Thursday of each month (except January and August)  
at 7.30pm in the Village Hall

## **Minutes of the Parish Council Meeting held on 3<sup>rd</sup> October 2013 at 7.30pm in the Village Hall, and of the Planning Meeting held on 19<sup>th</sup> September 2013**

Present: Mr Ian McBryde (Chairman)  
Mr David Archer  
Mr Jeremy Clarke  
Mrs Linda Hainge  
Mrs Joan Harwood  
Mr Ken Harwood (District Councillor) (attended part of meeting)  
Mr Michael Sydney (County Councillor) (attended part of meeting)  
Mrs Rosalind White (in attendance)

1. **APOLOGIES FOR ABSENCE** – Mr Brian Apps and Mrs Bridget Huntington.

2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

There were no additions to those previously registered.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Parish Council Meeting held on 5<sup>th</sup> September 2013 and the Planning Meetings held on 18<sup>th</sup> July and 1<sup>st</sup> and 15<sup>th</sup> August were approved and signed.

4. **TANDRIDGE TRANSPORT SURVEY – REVIEW OF FREIGHT ACTIVITIES**

The Chairman welcomed Peter Hitchings, a member of the SCC Transport Policy Team, who is responsible for freight strategy and local issues. He will be compiling a report for the whole of Tandridge and agreed to investigate the following issues in Felbridge:-

- (i) **Signage at Newchapel Roundabout:** All vehicles (including lorries) travelling south on the A22 should be re-routed to Gatwick via West Park Road, instead of via the Star Inn junction.
- (ii) **Stubpond Lane:** A sign is needed at the junction of Mill Lane/Copthorne Road saying no access to motor vehicles/lorries and no access to Hobbs Industrial Estate.
- (iii) **Rowplatt Lane:** Vehicles (including lorries) use Rowplatt Lane when travelling from Crawley Down due to the difficulties when turning left at the junction of Crawley Down Road/Copthorne Road. Lorries need re-routing from Crawley Down via Turners Hill Road when travelling towards Crawley/Gatwick.

5. **CHAIRMAN/CLERK'S REPORT**

- (i) **Access Roads onto Crawley Down Road:** A meeting with Surrey Highways has been arranged for 3pm on Friday, 18<sup>th</sup> October. Bridget, Linda and David to attend. The date may be changed as Michael Sydney is not available on this date. **Resolved:** Chairman/Clerk to compile a working document detailing relevant issues, to be circulated to all those attending the meeting. MSDC have confirmed that the possible leisure contributions are based on a formula outlined in the Council's Development and Infrastructure Supplementary Planning Document. The money can be accessed via the Council's Cabinet Grants Scheme if/when the money is received from the developer under the terms of the Section 106 Agreement.

- (ii) **School Boundary in Copthorne Road:** The mud from the pavement alongside the school hedge has been cleared. **Resolved:** Clerk to contact the School to ask if the hedge can be cut back.
- (iii) **A-Boards on A22:** There are now 2 signs advertising the Blacksmiths Head on the lamppost at the Mormon Temple roundabout. Also their A-board needs moving as it is blocking sight lines. **Resolved:** Clerk to phone the Blacksmiths Head to ask them to take down the signs on the lamppost and move their A-board, within 10 days.
- (iv) **Bus Shelter in Copthorne Road:** The new bus shelter was installed by Queensbury Shelters on 30<sup>th</sup> September. It was agreed that no advertising should be placed on the new shelter.
- (v) **Noticeboard on Village Green:** The posts have been repaired and the vegetation cut back.
- (vi) **TDC Local Committee:** District Councillors will no longer attend these meetings. TDC is encouraging SCC to introduce regular meetings with highways officers and councillors. Councillor Michael Sydney will write to District Councillors to ask for their views.
- (vii) **Damaged/Dirty Road Signs:** Councillor Michael Sydney is offering funding towards the cost of replacing, repairing or cleaning damaged and dirty road signs. **Resolved:** Clerk to compile list of damaged and dirty road signs in Felbridge, plus those obscured by overhanging hedges/trees.
- (viii) **Training Session:** Burstow Parish Council hosted a training/social evening on 26<sup>th</sup> September which was attended by the Clerk, Ian McBryde and Joan Harwood. Trevor Leggo, Sussex/Surrey ALC, spoke about county/district council budget cuts and the need for parish councils to take over some of their responsibilities in the future.
- (ix) **TDC Seminar for Parish Councillors:** A seminar will be held on Tuesday, 10<sup>th</sup> December from 6pm. Ian McBryde, Joan Harwood and Linda Hainge agreed to attend.
- (x) **Gullege Bridleway:** The ditch alongside the football pitch had been cleared and the earth etc left in a bank alongside the bridleway. TDC contractors have now cleared the bank of earth.

## 6. **ONGOING ITEMS**

- (i) **Community Consultation:**  
Transport/Environment and Green Issues – Jeremy agreed to produce and circulate a list of short-term actions for councillors to take ownership.  
Health and Leisure – Ian to produce similar list as above.  
Village and Business Development – A meeting was held on 30<sup>th</sup> September to discuss a possible community cafe/coffee shop, which was attended by volunteers and councillors. It was agreed that Aldo Gualtieri should take on responsibility for this project, with advice and support from FPC.
- (ii) **Hub Project:** Verges that had not been cut satisfactorily during Rural Cut 4 have been reported to Bill Kear.

## 7. **FINANCE**

- (i) **Cheques:** Issue of the following cheques was approved by the council under Standing Orders and the cheques were signed:

020	B. Wright	Bus shelter cleaning for Oct	£16.80
021	R. White	Clerk's salary for Oct 13	£281.67
022	HM Revenue & Customs	Income Tax for Oct 13	£70.40
023	R White	Office Allowance for Oct	
		Petty Cash September	£62.15

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|-----|--------------------------------|---|---------|
| 024 | Sussex Assoc of Local Councils | 8 copies Good Cllr Guide                                | £18.12  |
| 025 | Felbridge Bowling Club         | Donation for bowls collectors                           | £150.00 |
| 026 | Mrs J.M. Taplin                | Donation towards Felbridge Luncheon Club Christmas Meal | £50.00  |
| 027 | Surrey Crimestoppers           | Donation  | £50.00  |
- (ii) **Section 137 Payments:** None
- (iii) **Review of Expenditure vs Budget:** A budget update to end September 2013 was circulated and agreed.

## 8. **COUNCILLORS' FEEDBACK**

- (i) **Arts, Crafts and Food Market:** FPC agreed that the Show Group could advertise this event on the village green for 21 days prior to 26<sup>th</sup> October.
- (ii) **Road Signs:** A road sign has been left by the post box on Copthorne Road behind Tangle Oak Gardens. **Resolved:** Clerk to report to SCC.
- (iii) **Tree Stump on corner of Rowplatt Lane:** Brambles have grown over the tree stump on the verge near the bus stop. **Resolved:** Clerk to report to TDC.
- (iv) **Wall outside Felbridge Court:** The wall alongside the pavement has been knocked down. **Resolved:** Clerk to write to the Management Committee.
- (v) **Connells Estate Agents Boards:** There are boards at each end of the Furnace Wood island. **Resolved:** Clerk to contact Connells to ask them to move the boards to outside the relevant properties.
- (vi) **Surveillance Camera Code of Practice:** The rules issued in June 2013 should be kept with the CCTV equipment. **Resolved:** Clerk to draft a policy to address access details.
- (vii) **Langshott Landscapes Board:** A board has been left outside No 53 Rowplatt Lane. **Resolved:** Clerk to write to the resident to ask them to remove the board.
- (viii) **Horizon Project:** Work is progressing well by Surrey Highways to repair roads in Tandridge. Rowplatt Lane should be resurfaced this financial year. Michael Sydney to check on proposed start date.
- (ix) **FOI Request:** The reply from SCC does not highlight which repairs were carried out free of charge by the contractor. Michael Sydney to investigate.

## 9. **SURREY HIGHWAY REPAIRS:**

- (i) **Trees and bushes overhanging pavements along A264:** Email sent to SCC to ask if the Community Gang could cut back overhanging trees and bushes obstructing the pavement alongside both sides of the A264 between Mill Lane and Crawley Down Garage, and also obstructing bus stop sign opposite Furnace Wood.
- (ii) **Pavement alongside school hedge and Copthorne Road:** This was cleared end September.
- (iii) **A22 outside Glendale:** The dip in road and pavement following recent work by a Utility Company was reported to SCC on 27.9.13, Ref MG00484374.
- (iv) **A22 dip in road:** The dip in the northbound carriageway of Woodcock Hill opposite Sylvan Ridge was re-reported to SCC on 17.9.13, Ref MG00478413.
- (v) **Crawley Down Road:** Dip in pavement outside St John's Ambulance Station was re-reported to SCC on 17.9.13. SCC to arrange re-inspection. Mr Sydney and Mr Harwood left the meeting.

## 10. PLANNING APPLICATIONS

**Planning Meeting held on 19<sup>th</sup> September 2013** attended by Brian Apps, David Archer, Joan Harwood, Linda Hainge and Jeremy Clarke.

### **Applications Acknowledged 2<sup>nd</sup> – 6<sup>th</sup> September 2013**

**TA/2013/1230:** Lake View Cottage, Eastbourne Road, Lingfield. Erection of two storey side extension. **Resolved:** FPC believe the special circumstances do outweigh the size being past the 50% in this specific case but FPC would prefer to see the front elevation of the extension more closely match the visual appearance of the existing extension on Lake Cottage.

**TA/2013/1181:** Chestnuts, Herons Close, Copthorne. Erection of detached garage including store. **Resolved:** No Action.

### **Applications Acknowledged 9<sup>th</sup> – 13<sup>th</sup> September 2013**

None in Felbridge

### **Parish Council Meeting held on 3<sup>rd</sup> October 2013**

#### **Applications Acknowledged 16<sup>th</sup> – 20<sup>th</sup> September 2013**

None in Felbridge

#### **Applications Acknowledged 23<sup>rd</sup> – 27<sup>th</sup> September 2013**

None in Felbridge

## 11. CLERK'S REPORT

- (i) **Tree opposite Vine Cottage, Crawley Down Road:** TDC have inspected and will arrange for the crown and all dead wood to be removed. TDC also inspected other trees in Crawley Down Road and will arrange for dead wood to be removed.
- (ii) **Sign alongside A22 advertising Lingfield Race Course:** TDC have requested that this sign is removed.
- (iii) **Surrey ALC AGM and Conference:** No member of FPC is available to attend this event on 15<sup>th</sup> October.
- (iv) **Neighbourhood Planning Meeting:** Paul Newdick will be speaking at a meeting arranged by Dormansland PC on 11<sup>th</sup> November. The Chairman, Clerk, Joan Harwood and David Archer to attend.
- (v) **Precept:** The half yearly Precept Payment of £7,750 was paid into FPC's bank account on 6<sup>th</sup> September.
- (vi) **Fairtrade:** A resident has asked if FPC would consider Felbridge becoming a Fairtrade Parish. Ian McBryde to speak to the resident.
- (vii) **The Good Councillor's Guide:** A copy of the 4<sup>th</sup> edition was circulated to all councillors.

## 12. BUSINESS FOR NEXT MEETING - None

## 13. DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS

The next Parish Council Meeting will be held on Thursday 7<sup>th</sup> November 2013 at 7.30pm. A Planning Meeting will be held on 17<sup>th</sup> October.

The meeting closed at approximately 10pm.

RW

14<sup>th</sup> October 2013

Copies sent to:- all Parish Councillors, District Councillor, County Councillor, EG Courier and Observer, EG Library, Felbridge School, Surrey Police, Felbridge School Governors, Focus@Felbridge.