



FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 2nd March 2023 **at 7.30 pm in Felbridge Village Hall**

Present:

Cllr. Ian McBryde (Chairman)
Cllr. Joan Harwood
Cllr. Alex Horwood
Cllr. Jeremy Clarke
Mrs. Patricia Slatter (in attendance)

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. Huntington, Cllr. Chapman, Cllr. King, County Cllr. Steeds and District Cllr. Moore

2. DISCLOSURE OF PECUNIARY AND OTHER INTERESTS

Cllr. McBryde did not take part in the planning application discussion and decision taken in order to avoid any apparent conflict of interests.

3. APPROVE MINUTES OF PREVIOUS MEETING

Minutes of the Parish Council Meeting held on Thursday 2nd February were approved and signed.

4. CHAIRMAN'S REPORT

Annual Parish Meeting, 6th April, 6.00pm

Invitations have now been sent to selected groups who offer services and activities specifically for Felbridge residents. The event will be promoted on the website, on social media, on noticeboards and groups attending will be asked to issue invitations to their members.

Coronation Planter

The Chairman suggested that Felbridge Parish Council use some CIL developer funding to provide an iron planter with the Coronation logo and council name to be located to the side of the wooden gates by Birch Grove facing the Village Green. **Resolved:** Expenditure of up to £1500 was approved for an iron planter measuring 1m x 700cm (to match the bench on the Village Green) along with fittings. **Action:** Clerk to place order and arrange for contractor to reinstate the grass verge and create a base into which the planter will be fixed.

5. FINANCE

(i) Receipts and Payments for February 2023

Date	To / From	Description	Amount	Current Account	Deposit Account
31 st Jan		Brought Forward		£22886.07	£25048.38
		Receipts	0.00		
		Payments			
6 Feb	Clerk	Payroll	£1189.63	-1189.63	
6 Feb	Clerk	Office Expenses	£52.49	-52.49	
14 Feb	Wright	Bus Shelter Cleaning	£45.00	-45.00	
14 Feb	HMRC	Tax and NI	£406.34	-406.34	
21 Feb	NEST	Pension Contribution	£232.75	-232.75	
		Sub-Total	£1926.21	-£1926.21	
		Transfers	Nil		
		Carried Forward		£20959.86	
		Bank Balances		£20959.86	£25048.38
28 Feb	Available Funds - Current a/c plus Deposit a/c			£46008.24	
28 Feb	Allocated Reserves - traffic calming £2K, bus shelter £6K, playground £15K, skateboard ramp £2k) includes restricted use CIL revenue			-£25000.00	
28 Feb	General Reserve (Available Funds minus Allocated Reserves)			£21008.24	
Current Account statement was circulated to councillors on 1 st March 2023, along with the above record of receipts and payments, for transparency and confirmation of accuracy					

(ii) **Precept:** Felbridge's precept remains the lowest in the Lingfield Division and the fifth lowest out of the twenty-two parishes in Tandridge.

(iii) **Pension Provider :** It was noted that the Payroll Management Company had suggested moving to another pension provider due to increasing costs from Nest. **Action:** Clerk to progress.

6. VILLAGE MAINTENANCE

(i) **Grass Cutting:** First cut will take place March/April depending on need

(ii) **Football Goalposts:** Installation to take place in March. Delayed due to staff shortages at TDC.

7. COUNTY COUNCILLOR REPORT

Cllr. Steeds continues to work with Surrey Highways and TDC Planning on the Barratt Homes application at 71 Crawley Down Road. It is anticipated that the developer will be asked to bring forward the full application for 200 dwellings which would generate a higher level of infrastructure payments than their current phased applications.

Cllr. Steeds has advised Highways that she expects the damaged ironworks at the Star Junction to be temporarily repaired as a matter of urgency with a permanent repair made when the road is closed between 3rd and 14th April. Follow up on request for resurfacing of the Copthorne Road between Doves Barn and the County boundary submitted.

Reported back on meeting with TDC Planning to review the situation regarding developments in the Star Junction area. TDC have written to Surrey Highways asking for an update on reviews and traffic analysis at the junction.

Email sent to SCC Officer responsible for Vehicle Activated Signs to ask what has happened to the sign on Crawley Down Road. **Action:** Clerk to monitor

Surrey Boundary change consultation is due to start in March and run until May.

8. DISTRICT COUNCILLOR REPORT

No report provided.

9. COUNCILLORS' REPORTS/UPDATES

Gullege Brideway Damage: Updates have been received from the Sussex Rights of Way team and WSCC Cllr. Ian Gibson who are responsible for this location. **Action:** Clerk to monitor

Skips at Beaver Farm: Cllr. Clarke reported that a number of skips appeared to be stored on land at Beaver Farm and would be monitored.

Trees on A22: Cllr. McBryde reported that a number of trees on the roadside and at Limes Pond had been cut back.

10. SURREY HIGHWAYS/RIGHTS OF WAY/TDC :

Surrey Highways

Star Junction Ironworks: Highways have been asked to carry out a permanent fix during the road closure 3-14 April. Also reported online to generate a reference number – 2516583

Contractor Closure of Copthorne Road: Contractor closed the Copthorne road on 15th February between the Village Green and Rowplatt Lane to repair potholes. No permission had been granted for the closure and the contractor was told to reopen the road after the Clerk intervened.

Playground: TDC have been asked to conduct maintenance since some of the equipment needs to be cleaned and the base has been breached with vegetation growing through,

11. PLANNING

(i) Applications in Felbridge

Applications considered at the Planning Meeting on 16th February attended by Cllr. Clarke, Cllr. Huntington, Cllr. King, Cllr. Chapman and Cllr. Harwood:

2023/12 53 Copthorne Road, Felbridge, RH19 2PB

Resolved: Felbridge Parish Council have no objection to the roof over the garage, and its repurposing, or to the second storey addition at the rear and the ground floor rear extension. However, we strongly object to the rear balcony as the height of the observer standing on it will have views on to 7 Rowplatt Close.

2023/43 Felbridge Showground, Copthorne Road, Felbridge, Surrey, RH19 2NU

Resolved: No Action

Applications considered at the full Parish Council meeting:

2023/119 Annexe, Aros Shona, 20 Copthorne Road, Felbridge, RH19 2NS

Resolved: Felbridge Parish Council have no objection to this application per se as it increases the build form within the built up boundary which is preferred. There are concerns that the two-storey build by the east boundary is shown to leave a 1m gap to the boundary which is contrary to the policy which requires a 1.5m gap. Officers may want to consider the potential impact on future residents of No. 20 of the windows on the proposed first floor west elevation.

(ii) Applications Received by Neighbouring Authorities

None which directly affect Felbridge

(iii) MSDC Development on Felbridge Border

11a Crawley Down Road – Antler Homes

Access Road: Road height is 1m higher than intended due to error in construction. The drainage ditch which runs between the track to the side of the development and the site has been filled in. Residents are experiencing pooling water in their gardens and have raised concerns with MSDC Planning Enforcement and MSDC councillors. Clerk has been liaising with TDC Planning Enforcement who have also raised their concerns with MSDC. There has been no response to emails sent to the developer by the Clerk. MSDC Planning Enforcement are due to make another site visit.

HGVs: There have been improvements with parking on Crawley Down Road. Several instances of HGVs turning right on to Crawley Down Road from the Copthorne Road at the apex of the Village Green has resulted in traffic delays and some damage to the verges. Where information was provided, the Clerk has emailed the companies who own the vehicles confirming the correct route to be taken.

Working Hours: There have been complaints of works starting and finishing outside permitted hours.

12. CLERK'S REPORT

Correspondence: Scheduled closure of Crawley Down Road and one lane on Copthorne Road between 3rd and 14th April. Developer has been asked what plans they have in place for their deliveries during this time.

Overgrown Hedges: Residents having to walk in road due to overgrown hedge on Rowplatt Lane. Has been reported again to Highways.

13. DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS

The next full Parish Council meeting will take place on Thursday 4th April immediately following the Annual Parish Meeting which starts at 6.00pm. A Planning Meeting is scheduled for 16th March.

The meeting closed at approximately 2050.

Patricia Slatter
Clerk to Felbridge Parish Council

