

# **FELBRIDGE PARISH COUNCIL**

Meetings are held on the first Thursday of each month (except January and August)  
at 7.30pm in the Village Hall

## **Minutes of the Parish Council Meeting held on 7<sup>th</sup> June 2012 at 7.30pm in the Village Hall and of the Planning Meeting held on 17<sup>th</sup> May 2012**

Present: Mr Ian McBryde (Chairman)  
Mr Jeremy Clarke  
Mrs Bridget Huntington  
Mr Peter Wickenden  
Mr Ken Harwood (District Councillor) – attended part of meeting  
Mrs Rosalind White (in attendance)

1. **APOLOGIES FOR ABSENCE** – Mr Brian Apps, Mrs Linda Hainge, Mrs Joan Harwood and Mr Michael Sydney (County Councillor).

2. **DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS**

Mr Ian McBryde declared a change to his Financial and Other Interests, as he has now been appointed a Director at F&C REIT Property Asset Management Plc. There were no other additions to those previously registered.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Annual Meeting and Parish Council Meeting held on 3<sup>rd</sup> May 2012 and the Planning Meeting held on 19<sup>th</sup> April 2012 were approved and signed.

4. **CHAIRMAN/CLERK'S REPORT**

- (i) **Queen Elizabeth II Fields:** Grants are now available from the SITA Trust Queen Elizabeth II Fields for projects which would benefit the wider community. TDC will reply to the letter received from FSRA, once TDC are in receipt of the deeds of dedication for the site. **Resolved:** Clerk to make enquiries re the status of FPC's application.
- (ii) **Litter Bins:** The old bins have now been removed by TDC. Clerk has asked TDC to supply and install a litter bin by the skateboard ramp. TDC have litter bins on order.
- (iii) **Queen's Diamond Jubilee:** The TDC Local Committee has agreed a donation of £523 towards the cost of the trees planted in February.
- (iv) **Olympic Torch Relay:** There will be a short briefing session for volunteer stewards on 17<sup>th</sup> July. Inchoir, a local community choir, may provide some entertainment prior to the arrival of the torch.
- (v) **Felbridge Country Show:** FPC will have an outside stand with a gazebo at this show. A timetable for councillors to man this stand was agreed – 11am – Brian, 12pm – Bridget, 1pm – Ian, 2pm – Peter, 3pm – Ros. Posters for display stand to be provided by Bridget.
- (vi) **Hub Project:** The Hub Working Group had a meeting with the contractor on 30<sup>th</sup> May to discuss quality issues, particularly with the first rural cut. The 2<sup>nd</sup> urban cut has still not been carried out in Felbridge.
- (vii) **Felbridge and Sunnyside Cricket Club:** Bridget Huntington has checked the new practice nets.
- (viii) **Litter in Crawley Down Road:** Ken Harwood sent an email to TDC asking that refuse collection teams are instructed to clear up any loose debris when bags have split. A letter has been sent to Felbridge and Imberhorne Schools and Roche

Dance School to ask them to instruct students not to drop litter. Ian McBryde will speak to Felbridge School about a poster competition.

- (ix) **Parking problems at the Crawley Down Road/Rowplatt Lane junction:** Surrey Police are monitoring the situation and have issued some warnings. They have also done a letter drop in this area.
- (x) **Dog waste bins:** A bin in Mill Lane just before the lake was knocked down by the road surfacing contractor and removed. Also a bin is required on the A264, at the end of the track from the sailing club. TDC have new bins on order.
- (xi) **Noticeboard:** The new noticeboard outside Ken Harwood's house has been removed following a complaint from a neighbour. **Resolved:** It was agreed to discuss at the next meeting a suggestion to apply for planning permission to install this noticeboard at the end of Tangle Oak.
- (xii) **Development land:** It was reported that developers have been in contact with TDC about land off the A22 near the old police house and land next to Kwik Fit.
- (xiii) **Litter Bin in Crawley down Road by bus shelter:** Clerk has informed TDC of the damage to the bin and verge following work on the temporary generator. As no-one actually witnessed the bin being damaged, TDC are unable to take any action.
- (xiv) **Housing Development in Felbridge:** A letter has been sent to the residents in reply to their letter to FPC.
- (xv) **TDC New Recycling and Waste Service:** TDC will have a stand at the Felbridge Country Show on 16<sup>th</sup> June.

## 5. **SURREY HIGHWAY REPAIRS:**

- (i) **Blocked Drain by Furnace Wood:-** Re-reported 23.5.12 Ref 269468.
- (ii) **White Lines on Woodcock Hill:** Re-reported 23.5.12 Ref 269479.
- (iii) **Puffin Crossing:** Re-reported 23.5.12 Ref 269491.
- (iv) **Post broken on pavement to rear of Star Inn, Cophorne Road:** Re-reported 23.5.12 Ref 222151.
- (v) **Pothole in Rowplatt Lane:** Reported 30.5.12 Ref 273187.
- (vi) **Crawley Down Road:** There is a dip in the road outside Oak Farm Place. Reported 30.5.12 Ref 273197.
- (vii) **Potholes at entrance and along Access Road to Furnace Wood:** Michael Sydney had meeting with Surrey Highways w/c 28<sup>th</sup> May.
- (viii) **A264:** Ken Harwood reported that the cats eyes had been removed. Clerk sent email to SCC to enquire what work was planned. **Resolved:** Clerk to follow up.
- (ix) **London Road/The Glebe:** In the Highways Bulletin, Southern Gas Networks are scheduled to carry out work 24.8.12 to 6.7.13. **Resolved:** Clerk to check dates with SCC.

## 6. **ONGOING ITEMS**

- (i) **Village Sign:** Leander Architectural have provided a detailed quote at a cost of £792 plus VAT, including delivery but not including installation. It was agreed to order this sign (4 – 6 week delivery). **Resolved:** Clerk to get quotes for installation. Clerk to place formal order and request an invoice. Clerk to check planning application for any changes.
- (ii) **Community Consultation:** It was agreed that the first meeting for volunteers on 9<sup>th</sup> May was very positive. FPC need feedback from this group prior to the next meeting to be arranged in early July. It was agreed that 4 items already highlighted by this group will be discussed at the next FPC meeting. Ian McBryde and Peter Wickenden will attend the TDC Planning Dept information/training session on neighbourhood planning on 20<sup>th</sup> June.

## 7. FINANCE

- (i) **Cheques:** The following cheques were approved and signed:
- |     |                      |  |         |
|-----|----------------------|--|---------|
| 922 | B. Wright            | Bus shelter cleaning for June                          | £30.00  |
| 923 | R. White             | Clerk's salary for June                                | £222.19 |
| 924 | HM Revenue & Customs | Income Tax for June                                    | £55.40  |
| 925 | R White              | Office Allowance for June 12<br>and Petty Cash for May | £96.70  |
| 926 | Broker Network Ltd   | FPC Insurance for 1.6.12-31.5.13                       | £712.77 |
| 927 | J Clarke             | Two History Boards                                     | £102.00 |
| 928 | TVSC                 | Membership Apr 12 – Mar 13                             | £10.00  |
| 929 | GACC                 | Membership wef 1 May 2012                              | £10.00  |
- (ii) **Section 137 Payments:**
- a. **Felbridge Brownies and Guides:** A request has been received for a donation towards the cost of a replacement tent. **Resolved:** It was agreed to donate £500.
- b. **Tandridge Trust:** A request for a donation of £200 has been received towards the cost of running a celebratory arts workshop at Felbridge School prior to the Torch relay. **Resolved:** Chairman to ask Felbridge School if they support this workshop.
- (iii) **Surrey Wildlife Trust:** FPC's membership subscription wef 1.5.12 is due at a cost of £38 pa. **Resolved:** It was agreed that FPC would renew their membership.

## 8. COUNCILLORS' FEEDBACK

- (i) **Felbridge Village Hall:** The Village Hall Committee's application to BIFFA for funding towards the cost of new windows has failed.
- (ii) **GATCOM:** Ken Harwood is the new TDC representative. He will visit Lingfield and Dormansland Parish Councils. All issues relating to Gatwick should be sent to Ken.
- (iii) **Police and Crime Commissioners Panel:** Ken Harwood has been elected as the TDC representative on this panel.
- (iv) **TDC Planning Committee:** Ken Harwood is now Vice Chairman. Mr Ken Harwood left the meeting.

## 9. PLANNING APPLICATIONS

**Planning Meeting held on 17<sup>th</sup> May** attended by Ian McBryde, Linda Hainge, Peter Wickenden, Joan Harwood and Jeremy Clarke.

### **Applications Acknowledged 30<sup>th</sup> April – 4<sup>th</sup> May 2012**

None in Felbridge

### **Applications Acknowledged 8<sup>th</sup> – 11<sup>th</sup> May 2012**

**TA/2012/631:** 18 Wembury Park, Newchapel. Erection of part single/part two storey extension to rear elevation with two roof lights to both front and rear elevations.

(Certificate of Lawfulness for a Proposed use or development). **Resolved:** No Action

### **Parish Council Meeting held on 7<sup>th</sup> June 2012**

#### **Applications Acknowledged 14<sup>th</sup> – 18<sup>th</sup> May 2012**

None in Felbridge

#### **Applications Acknowledged 21<sup>st</sup> – 25<sup>th</sup> May 2012**

**TA/2012/672:** The Forge 23A, The Plantation, West Park Road, Newchapel. Removal of Condition 8 of permission TA/2001/1123 dated 18<sup>th</sup> March 2002 to allow re-opening of gate and access to West Park Road. **Resolved:** FPC object to this application on the grounds that an additional entrance onto West Park Road will pose an additional risk. As

this site is temporary, with a 5 year lease, FPC believe that it is inappropriate to create a new entrance.

**TA/2012/630:** 16B The Plantation, West Park Road, Newchapel. Use of land for stationing of two storey mobile home. **Resolved:** FPC object to this application on the grounds that this is inappropriate development in the Green Belt and a two-storey caravan is not considered a caravan under the Caravans Act.

**Applications Acknowledged 28th – 1st June 2012**

**TA/2012/252:-** Laylands Farm, West Park Road, Newchapel. Formation of 3.6m wide access to Laylands Farm and erection of associated gate and fencing. **Resolved:** No Action.

**TA/2012/695/TPO:-** 5 McIver Close, Felbridge. TPO 1, 1998 (T) - Reduce height of 1 Oak by 2m and reduce spread by 1.5m on southern and eastern sides and by 1m on western side. Reduce crown spread of 1 Oak by 2m on southern side. **Resolved:** FPC will support the tree officer's decision on this application.

**SCC/2012/0052/EP:** Eden Vale Wastewater Treatment Works, East Grinstead. Construction of a ferric dosing kiosk, and an effluent monitoring kiosk to support an upgrade to the existing wastewater treatment process. **Resolved:** No Action  
Mr Ken Harwood rejoined the meeting.

10. **CLERK'S REPORT**

- (i) **Village Hall Grounds:** Some parts of the football pitch need repairing. **Resolved:** Clerk to ask TDC if these areas could be repaired during the autumn.
- (ii) **Moonriders Event:** This event organised by Action Challenge takes place on the evening of 29<sup>th</sup> June until early morning 30<sup>th</sup> June. The rest stop is at Felbridge Tennis Club. Letters will be delivered to local residents.
- (iii) **Queen Alexandra Hospital Home:** A letter has been received asking for support from FPC. **Resolved:** Clerk to reply stating that this hospital is not in our area and FPC would support the hospital in Frimley, Surrey.
- (iv) **Circulation:** Press Release from Surrey Police re Olympic ticket sales, 9 May 12; TDC List of Delegated Action Taken, 9 May 12; TDC News Release re Beetle pest, 8 May 12; Action Surrey Press Release re free cavity wall and loft insulation, May 12; SCC Highways Bulletins 16 May – 17 June 12; Email from SCC re Community Games in Surrey, 4 May 12; Countrywatch Newsletter, 12 May 12; TDC News Release re New Chairman, 25 May 12; Info from TDC re Olympic Torch Relay, May 12; Superfast Broadband Newsletter, May 12; Clerks & Councils Direct, May 12; Surrey Matters, Spring 12; Surrey Artists Open Studios information, 30 Apr 12; Letter from WSCC re Waste Local Plan, May 12; TDC News Release re Telecare, 28 May 12; SCC Rights of Way and Countryside Access Annual Report, 2011/12; TDC Planning Policy Committee Agenda, 7 June 12; Parish News, May 12; Rural Opportunities Bulletin, 6 Jun 12.

11. **BUSINESS FOR NEXT MEETNG**

- (i) Items highlighted by the Community Consultation Working Group:-
  - a. Possible relationship between APH and village whereby Felbridge residents could use their buses to travel to the airport.
  - b. Bulky items clearance centre or mobile unit on certain days
  - c. Coffee shop/place to meet
  - d. Youth shelter/centre.
- (ii) Noticeboard at the end of Tangle Oak.

12. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next Parish Council Meeting will be held on Thursday 5<sup>th</sup> July at 7.30pm. A Planning Meeting will be held on 21<sup>st</sup> June.

The meeting closed at approximately 10.05pm.

RW

13 June 2012

Copies sent to:- all Parish Councillors, District Councillor, County Councillor, EG Courier and Observer, Lingfield Library, EG Library, Felbridge School, Surrey Police, Felbridge School Governors.