



FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 5th May 2022 **at 7.30 pm in Felbridge Village Hall**

Present:

Cllr. Ian McBryde (Vice-Chairman)

Cllr. Georgina Chapman

Cllr. Jeremy Clarke

Cllr. Joan Harwood

District Councillor Judy Moore attended part of the meeting

Mrs. Patricia Slatter (in attendance)

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. Jo King, Cllr. Bridget Huntington, Cllr. Alex Horwood and County Councillor Lesley Steeds.

2. DISCLOSURE OF PECUNIARY AND OTHER INTERESTS

None to add to those previously disclosed.

3. APPROVE MINUTES OF PREVIOUS MEETING

Minutes of the Parish Council Meeting held on Thursday 7th April were approved and signed.

4. CHAIRMAN'S REPORT

Flooding: A flooding workshop was taking place on Monday 9th May

Jubilee Walking Trail: Cllr. Huntington is taking the lead on progressing the trail.

5. FINANCE

(i) Receipts and Payments for April 2022

Date	To / From	Description	Amount	Current Account	Deposit Account
1 April		Brought Forward		£21478.78	£25044.58
		Receipts		0.0	
		Payments			
8 April	NEST	Pension Contribution	£254.54	-£254.54	
19 April	Wright	Bus Shelter Cleaning	£45.00	-£45.00	
20 April	NALC/SALC	Annual Subscription	£755.63	-£755.63	
22 April	HMRC	Tax & NI March	£486.13	-£486.13	
28 April	St. Catherine's Hospice	S137 Grant	£500.00	-£500.00	
		Sub-Total	£2041.30	-£2041.30	
		Transfers	Nil		
		Carried Forward		£19437.48	
		Bank Balances		£19437.48	£25044.58
31 March	Available Funds - Current a/c plus Deposit a/c			£44482.06	
31 March	Allocated Reserves (traffic calming £2k, bus shelter £6k, playground £15k, skateboard ramp £2k)			-£25000.00	
31 March	General Reserve (Available Funds minus Allocated Reserves) – includes restricted use CIL revenue			£19482.06	
Current Account statement was circulated to councillors on 4 th May 2022 along with the above record of receipts and payments for transparency and confirmation of accuracy					

(ii) Approval of the Annual Governance Statement 2021-2022

Resolved: The Annual Governance Statement was approved by councillors and signed by the Clerk and meeting Chairman.

(iii) Approval of the Accounts Statement and Annual Return 2021-2022

Resolved: The Accounts Statement and Annual Return was signed by the Clerk/Responsible Financial Officer; approved by councillors and signed by the meeting Chairman.

(iv) Annual Internal Audit

The Annual Audit has been completed with no issues raised. **Action:** Clerk to prepare accounts for External Audit.

(v) Year End Finance Report

Resolved: Councillors approved the year end finance report

6. VILLAGE MAINTENANCE

(i) **Grass Cutting:** The second cut took place in late April. There would be no cut in May unless necessary due to sightline problems.

(ii) **Wild Flower Seeding:** The wildflower area on the Village Green has been doubled in size and seeded.

(iii) **Temporary Toilet** is now in place in the Felbridge Village Hall grounds.

(iv) **Youth Shelter** graffiti has been removed by TDC

(v) **White Gate on Crawley Down Road:** Sign had been damaged. **Action:** Clerk to arrange temporary repair while waiting for Surrey Highways to survey.

(v) **Table Tennis Table** is being well used and the wear at either end suggest that the base should be extended. **Action:** Clerk to liaise with contractor and present quote for approval.

7. **COUNTY COUNCILLOR REPORT**

Cllr. Steeds submitted a report through the Clerk. The ongoing issues with the Planning Department at Tandridge District Council remain a concern. Surrey Highways have appointed a new contractor.

8. **DISTRICT COUNCILLOR REPORT**

Cllr. Moore was continuing to monitor the issues with TDC Planning and had chased up failings to consult. The Green Belt application near the Star Junction (land near Double Dee) has still not been determined. A resident had raised concerns about potential drug dealing in the Hedgecourt Lake area. Cllr. Moore had reported the concerns to Surrey Police.

9. **COUNCILLORS' REPORTS/UPDATES**

Abandoned Car, Mill Lane: The car which has been left on the grass verge at Mill Lane since December cannot be removed since it is taxed and has a current MOT and is not causing an obstruction.

Noticeboard near Felbridge School: Action: Clerk to visit and have board removed leaving frame in place if safe to do so.

Water Dispenser Proposal: Clerk is liaising with TDC Parks and Countryside department. **Action:** Clerk to report back.

White Gates: Cllr. Chapman has offered to clean the gates over the summer with help from Cllr. Harwood and the Clerk.

Kissing Gates: Cllr. McBryde reported that both gates had been installed. They were ideal for purpose and the installation had been efficient.

9. **SURREY HIGHWAYS/RIGHTS OF WAY/TDC :**

Potholes Additional potholes at the A264/Crawley Down Road junction have been reported and will be repaired by mid-May.

Surrey Highways have been asked to ensure that only the actual duration of roadworks is uploaded to their system to avoid confusion.

10. **PLANNING**

Cllr. Moore left the meeting

(i) **Applications in Felbridge**

TA/2022/395 Felbridge Showground, Copthorne Road, Felbridge RH19 2NU

Resolved: Felbridge Parish Council support the growth of this local business and have no objection to the application.

TA/2021/2142 Land North of Walnut Marches, Crawley Down Road, RH19 2QJ

Resolved: Felbridge Parish Council very strongly object to this application since no planning permission would be required to add render to the brick thus reverting to the design included in the original application. The neighbouring developments to the west of this site on the south of Crawley Down Road all have post and rail fencing with brick piers so, as previously stated, Felbridge Parish Council consider that this development should be required to match that design.

TA/2022/470 Ellwood Cottage, Heather Way, Felbridge, RH19 2RF

Resolved: Felbridge Parish Council object to this application on the basis of volume. This proposal is against the Tandridge District Council policy of establishing the original volume at 31st December 1968. While there is no objection to the design and appearance, this is a very large increase in volume. 2017/1783 added a volume increase of 35% to earlier works which took place in 2005. This application would add a further 39% on top of that which would constitute inappropriate development in the Green Belt.

(ii) **Applications Received by Neighbouring Authorities**

None which directly affect Felbridge.

(iii) Tandridge District Council Planning Department

Cllr. Clarke reported that he has still not received an response (or acknowledgement) to his letter to the Legal Department at TDC regarding serious issues with the Planning Department. As directed, the Clerk had asked for advice on what Felbridge Parish Council can do to address the ongoing problems. Formal advice from SLCC is awaited. The Planning Advisor from the Planning Advisory Service who conducted the review of planning at TDC in March 2021 to which the Clerk contributed, was asked whether a follow up to her report and recommendations would take place. She provided a link to the report and said that she understood her recommendations were to be considered by the TDC Scrutiny Committee on or after July 2021. While there was a reference to the report in the Minutes of the Scrutiny Committee in September 2021, the Clerk could find no record of the report or recommendations being considered. **Resolved:** Councillors agreed to a request from the Planning Advisor to share the Clerk's email and related documents with the Planning Advisory Service and Local Government Authority. **Action:** Clerk to action.

11. CLERK'S REPORT

- (i) **Damaged Road Sign at Haskins Roundabout:** A resident has reported a damaged sign to Surrey Highways who have acknowledged the report.
- (ii) **SES Water Vehicle Blocking Access:** A resident asked for contact information for SES Water since access to their field was blocked by one of their vehicles.
- (iii) **Gatwick Northern Runway:** have said that while the main runway is being resurfaced during Spring and Summer, the Northern Runway will in operation overnight instead.
- (iv) **Training Webinar:** Clerk to attend SLCC webinar on Unlawful Planning Decisions

12. HISTORY BOARDS

Artwork to be updated. **Action:** Cllr. Clarke

13. BUSINESS FOR NEXT MEETING

None.

14. DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS

The next full Parish Council meeting will take place on Thursday 26th May. The date was brought forward due to the Jubilee Bank Holiday weekend.

The meeting closed at approximately 2100.

Patricia Slatter
Clerk to Felbridge Parish Council