

FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 3rd April 2014 at 8.20pm in the Village Hall, and of the Planning Meeting held on 20th March 2014

Present: Mr Ian McBryde (Chairman)
Mr Brian Apps
Mr David Archer
Mr Jeremy Clarke
Mrs Joan Harwood
Mrs Bridget Huntington
Mr Michael Sydney (County Councillor) (attended part of meeting)
Mr Ken Harwood (District Councillor) (attended part of meeting)
Mrs Rosalind White (in attendance)

1. **APOLOGIES FOR ABSENCE** – Mrs Linda Hainge.

2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

There were no additions to those previously registered.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Parish Council Meeting held on 6th March 2014 and the Planning Meeting held on 20th February 2014 were approved and signed.

The Chairman welcomed two residents who wished to speak about the planning application at Garthfield Barn. They were concerned about the size of the proposed extension and possible loss of access to paddocks and existing stables.

4. **CHAIRMAN/CLERK'S REPORT**

- (i) **Access Road onto Crawley Down Road:** SCC are collecting all the required information. No decision regarding the proposed Charles Church development will be made by SCC without Councillor Michael Sydney's involvement.
- (ii) **Wall outside Felbridge Court:** Colin Pearse, SCC, is in contact with resident and liaising with May Gurney who are dealing with this matter.
- (iii) **Pavement along Rowplatt Lane:** EG Access Group looked at the pavement and consider that there is a narrowing problem at both ends of Rowplatt Lane on the west side. Colin Pearse, SCC, spoke to the Clerk on 21.1.14 and agreed to inspect and if needed add the work to the community gang schedule. **Resolved:** Clerk to contact Colin Pearse.
- (iv) **Felbridge Housing Needs Survey:** Ian McBryde will contact WS Planning and Architecture again to request a copy of the results.
- (v) **Building Site in Crawley Down Road:** Clerk has reported the damage to the grass verge to Steve Hyder, TDC. TDC Planning Enforcement can only deal with matters that represent a breach of planning control and damage to a verge would not be considered as such. Ian McBryde has written to TDC Planning to suggest that a condition be placed on future planning applications that grass verges are reinstated on public land.
- (vi) **Northern Football League:** On behalf of FPC, Ken Harwood and David Archer attended the service at St John's church on Friday, 21st March to mark the 125th

anniversary of this league, whose founder, Charles Samuel Craven, retired to Felbridge around 1926.

5. ONGOING ITEMS

(i) Community Consultation:

Transport/Environment and Green Issues: –

Actions completed:-

- a. Metrobus – Ian agreed to draft a follow-up letter to Metrobus in reply to their letter dated 31st January, pointing out the need to publicise the current bus service.
- b. Welcome to Felbridge gates – FPC discussed measures to highlight Felbridge village. **Resolved:** Clerk to send an email to Michael Sydney re a welcome to Felbridge sign and gates along Crawley Down Road..
- c. Cycle Routes – SCC are beginning a cycling strategy for each district and will set up working groups including District and Parish councillors.
- d. Gullege Bridleway – 5 residents attended an initial meeting with David Archer on 15th March to discuss ways of raising funds to improve this bridleway. David had a meeting with Sue Phillipson, WSCC, on 2nd April. Sue will look into the possibility of removing the bank of earth and will provide a rough estimate of costs for improving the surface.

Leisure and Health Actions:-

- a. Goal posts in village hall grounds – Steve Hyder has agreed to reinstall the posts which have become loose.
- b. Outdoor gym – Ian contacted several councils to ascertain usage and will visit Burstow and Forest Row.
- c. Doctors/dentist survey in Felbridge – Clerk sent email to Crawley and Horsham CCG on 31.3.14 – reply awaited.
- d. Footpaths – A list of work required on Footpaths 283, 365 and 367 has been emailed to SCC.
- e. Felbridge Luncheon Club – The first lunch will be held on Thursday, 17th April at the village hall. The volunteers will assess the viability of further lunches if sufficient local retired residents are interested in attending.

- (ii) **Hub Project:** FPC have been asked for details of verges in urban areas which have been damaged by tyre tracks. Councillors to send details to Clerk.

6. FINANCE

- (i) **Cheques:** Issue of the following cheques was approved by the council under Standing Orders and the cheques were signed:

054	B. Wright	Bus shelter cleaning for Apr 14	£35.00
055	R. White	Clerk's salary for April 14	£191.61
056	HM Revenue & Customs	Income Tax on 2013/14 allowances	£41.00
057	HM Revenue & Customs	Income Tax for April 14	£58.00
058	R White	Office Allowance for April 14 + Petty Cash Mar 14	£94.16
059	Surrey ALC Ltd	2015/15 SALC/NALC Subs	601.61
060	www.felbridgevillage.co.uk	Grant towards hosting costs	£70.00

- (ii) **Section 137 Payments:**

St John's Church Footpath Improvements: The Church Warden from St John's Church will liaise with SCC who own the verge.

St Catherine's Hospice: A letter has been received asking for a donation towards home-based nursing costs. **Resolved:** A grant of £250 was agreed.

- (iii) **Repeal of Section 105** – requirement for 2 councillors to sign cheques. FPC agreed that they would prefer to continue with the existing arrangements whereby all payments are made by cheque with 2 signatures. This will be reviewed after one year.
- (iv) **Consultation on Draft Transparency Code for Parish Councils (England)**: Councils with a turnover not exceeding £25,000 will only require one audit.
- (v) **Annual reviews of Risk Management and Internal Audit Effectiveness**: These were agreed by FPC. Brian Apps to update and circulate.

7. **SKATEBOARD RAMP**

A quote from TDC's current contractor, 9c Solutions, had been circulated to all councillors. The cost will be £15,480, with £4,500 contribution from TDC. FPC agreed to go ahead with this quotation and the payment terms of 20% at point of order, 60% prior to manufacturing and 20% on completion.

8. **NEW SEATS IN VILLAGE HALL GROUNDS**

Results of the Community Consultation Survey showed that a few residents would like more seats in the village hall grounds. A shelter has also been suggested. **Resolved:** FPC to research costs of a shelter and look at shelters at Turners Hill, Bletchingly and East Court.

9. **COUNCILLORS' FEEDBACK**

- (i) **Puffin Crossing**: One of the green lights is not working. Ken Harwood to report to SCC
- (ii) **Hedgecourt Lake**: 12 sacks of soil have been removed by TDC.
- (iii) **Flooding**: Surrey was the worst affected county with 1,600 homes flooded and 61 bridges needing inspections. The estimated cost in Surrey is £26m.
- (iv) **Horizon Project**: This will continue but has been delayed as labour force have been re-directed to flooding issues.

9. **SURREY HIGHWAY REPAIRS:**

- (i) **Resurfacing of Copthorne Road**: Road between Furnace Wood and county boundary was resurfaced in March. The section between Furnace Wood and Doves Barn and the section between the county boundaries still needs resurfacing. **Resolved:** Clerk to send an email to Michael Sydney.
- (ii) **Blocked Drain by entrance to Furnace Wood**: The ditch has been dredged.
- (iii) **Crawley Down Road**: Potholes by the request bus stop (MG00592917) and outside the village hall (MG00592918 – repaired 31.3.14) were reported to SCC on 26.3.14.

Mr Harwood and Mr Sydney left the meeting.

10. **PLANNING APPLICATIONS**

Planning Meeting held on 20th March 2014 attended by Brian Apps, David Archer, Joan Harwood, Bridget Huntington, Ian McBryde and Jeremy Clarke

Applications Acknowledged 24th – 28th February 2014

TA/2014/273: Woodsedge, Herons Lea, Domewood. Demolition of existing outbuildings. Erection of outbuilding. **Resolved:** No Action.

Applications Acknowledged 3rd – 7th March 2014

TA/2014/294: Birchwood, Heather Way, Felbridge. Demolition of existing extension and porch. Erection of single storey extension to north and east elevations and front porch to west elevation. (Certificate of Lawfulness for a Proposed use or development).

Resolved: No Action.

Applications Acknowledged 10th – 14th March 2014 - None in Felbridge
Parish Council Meeting held on 3rd April 2014

Applications Acknowledged 17th – 21st March 2014

TA/2014/415: Garthfield Barn, Eastbourne Road, Felbridge. Conversion of barn to dwelling, together with erection of a single storey extension to side elevation and associated parking and landscaping. **Resolved:** FPC strongly object to the proposed extension to the building within the green belt as this will result in the loss of the character of this traditional rural building. We would support the sympathetic conversion of the existing structure into a small dwelling without an extension. We are opposed to the fencing in of the site which is contrary to the rural nature of the area. We are also concerned about the access to the surrounding fields which is required for them to remain in rural use.

Applications Acknowledged 24th – 28th March 2014

TA/2014/432: Felbridge Forge, London Road, Felbridge. Display of 1 x 6m illuminated totem sign, 1 x 2.5m non illuminated welcome sign, 1 x 1m illuminated badge, 1 non illuminated opening hours sign, 9 x fascia signs with illumination between.

(Advertisement Consent). **Resolved:** FPC do not object to the replacement of signage, but strongly object to the internally illuminated sign and the yellow LED lighting, as this is inappropriate in a rural environment.

TA/2014/374: Land R/O 42 Copthorne Road, Felbridge – Erection of 4 dwellings with associated access and parking. Details of appearance and layout. (Reserved Matters)

Resolved: No Action

Mr Harwood returned to the meeting

11. CLERK'S REPORT

- (i) **Tandridge Casualty Reduction Officer:** Following Moira Cocks' departure at the end of March, there will be 2 Divisional CROs covering Eastern, based at Reigate Police Station. Moira will confirm their contact details when they are known.
- (ii) **SSALC:** Trevor Leggo will be holding half yearly meetings with Surrey Police and has asked for matters of a strategic nature by 18th April.
- (iii) **Gatwick Airport Consultation:** An exhibition will be held at the Felbridge Hotel on Saturday, 12th April.
- (iv) **EG Council for Voluntary Service:** FPC agreed to renew their subscription for the period April 2014-March 2015 at a cost of £12.50.
- (v) **Tandridge CVS:** FPC agreed to renew their subscription for the period April 2014-March 2015 at a cost of £10.
- (vi) **TVCS Network Lunch:** Councillor Sally Marks will speak about her work as Vice-Chairman of SCC at the next lunch on 10th April.

12. BUSINESS FOR NEXT MEETNG - Annual Accounts and Annual Return.

13. DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS

The next Parish Council Meeting will be held on Thursday 1st May 2014 at 7.30pm following the Annual Meeting. A Planning Meeting will be held on 17th April 2014.

The meeting closed at approximately 10.30pm.

RW

10th April 2014

Copies sent to:- all Parish Councillors, District Councillor, County Councillor, EG Courier and Observer, Felbridge School, Surrey Police, Felbridge School Governors.