

FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 2nd November 2017 at 7.30pm in Felbridge Village Hall.

Present:

Mr. Jeremy Clarke (Chairman)	Mrs. Bridget Huntington
Ms. Georgina Chapman	Mrs. Linda Hainge
Mrs. Joan Harwood	Mr. Brian Apps
Mr. Ken Harwood (District Councillor) attended part of the meeting	
Mr. Alan Woodroffe (in attendance)	
Mrs. Patricia Slatter (in attendance)	

Jeremy Clarke welcomed Alan Woodroffe who was attending the meeting with a view to working with the Parish Council as a councillor.

Jeremy Clarke welcomed Inspector Dan Gutierrez and Neighbourhood Sergeant Lyndsey Whatley from Surrey Police who were attending the meeting at the invitation of FPC. Crime in the 'cluster' which includes Felbridge is up by 13% but this is the lowest in the overall area. Inspector Gutierrez acknowledged that burglary has been an issue and said he has requested additional resources in response. He also acknowledged the problems with anti-social behaviour involving drugs at Hedgecourt Lake and thanked Ken Harwood for his work in highlighting these issues. He asks that all crime is reported on either 999 or 101 as appropriate to ensure resources are in place for response. Jeremy Clarke queried the lack of response to crime in Felbridge. Inspector Gutierrez replied that although there were more officers overall, these were split into the Area Policing Team and the Neighbourhood team. With priority given to serious crime there were fewer officers on the ground. Action has now been taken on Hedgecourt Lake and contact made with those who have reported burglaries. The Chairman thanked the officers for attending the meeting.

1. **APOLOGIES FOR ABSENCE** were received from Mr. Ian McBryde and County Councillor Lesley Steeds.

2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

Mr. Jeremy Clarke declared a pecuniary interest in Planning Application 2017/2015 and did not take part in the discussion or decision made in relation to this application

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Parish Council Meeting held on Thursday 5th October 2017 were approved and signed.

4. **ONGOING ITEMS**

(i) **Community Consultation:**

Transport/Environment and Green Issues: –

(ii) **Welcome to Felbridge White Gates:** The quote from Surrey County Council to supply and install the five gates plus the necessary traffic management costs was £6515.22. **Agreed:** All councillors agreed to the specification and costings. **Action:** Georgina Chapman to place order through Surrey County Council for the gates to be installed by end March.

(iii) Gullege Bridleway – Linda Hainge and Ros White have applied for other sources of funding and will again be approaching the Gatwick Airport Conservation Trust.

(ii) **Leisure and Health Actions:-**

a. Fencing between Village Hall Grounds and Copthorne Road. The vandalised fence has been repaired and 6 x Pyracantha hedges planted to deter future vandalism.

b. Temporary Toilet: Was removed on 30th October. **Agreed:** The same facility to be provided from May 2018-October 2018 as it has proved popular with residents.

(iii) **Hub Project:**

(i) **Dates for Urban Cuts** are w/c 13th March, w/c 10th April, w/c 8th May, w/c 5th June w/c 24th July, w/c 4th September. So far, Felbridge have had cuts/strimming on 29th March, 8th May, 14th July and part of the village was cut on 17th August. Felbridge have therefore still only received three full and one part cuts out of the contracted six. The Hub have advised the contractor that he will only be paid for the cuts made. It is expected that one final cut will be made before the contract is terminated. **Action:** Clerk to monitor

(ii) **Future of Hub Project:** TDC have agreed with Surrey County Council to take over grass cutting across the district with funding guaranteed for four years. This will cover 5 urban cuts, 2 rural cuts and 1 weed killing treatment. To deliver the preferred level of 7 urban, 3 rural and 2 weed killing treatments would cost an additional £40K across the district. TDC suggest splitting this cost dependent on the number of properties in each parish using FPC's formula of three levels of contribution and are waiting for Parish Councils to respond. **Resolved:** It was agreed that FPC would contribute £1K per annum to TDC to deliver the higher level of service. **Action:** Clerk to monitor.

5. **FINANCE**

RECEIPTS AND PAYMENTS October 2017

RECEIPTS FROM

DATE		DETAILS	TOTAL £
27.10.17	Tandridge D C	CIL - Payment of balance	5809.86
TOTAL			<u>5809.86</u>

PAYMENTS TO

DATE		DETAILS	CHQ	TOTAL £
05.10.17	P Slatter	Clerk's Salary & Allowance		
		October	87	524.32
"	P Slatter	Clerk's Expenses September	88	63.08
"	HMRC	Clerk's Tax October	89	131.08
"	Brian Wright	Bus shelter cleaning October	90	38.00
"	Hire-A-Loo	Toilet Hire September	91	102.96
"	BDO	Annual Audit Fee	92	120.00
TOTAL				<u>979.44</u>

SUMMARY 31.10.17

Lloyds Bank - Current Account	23471.19
Lloyds Bank - Business Reserve	20007.97
Less outstanding cheques	0.00
TOTAL BALANCES	<u>43479.16</u>
Less reserves for new Village Gates, , traffic calming, new bus shelter & playground re-surface	-16000.00
AVAILABLE FUNDS	<u>27479.16</u>

- (ii) **Section 137 Payments;** No requests for payments were received in this period.
- (iii) **Responsible Financial Officer Role;** Following advertisements for applications for the role of RFO/councillor, Alan Woodroffe has offered to work with the current RFO and stand as a councillor after Brian Apps retires from his post.

6. **COUNCILLORS' FEEDBACK**

- (i) **Bollards Outside Village Hall;** Replacement bollards have been ordered to be delivered direct to contractor. **Action:** Clerk to liaise with contractor regarding installation.
- (ii) **Gate by Birch Grove;** **Action:** Jeremy Clarke to get three quotes for supply and installation and report back.
- (iii) **Outdoor Gym;** TDC have repaired the damaged base.
- (iv) **Damaged Bus Shelter on Crawley Down Road;** Now repaired.
- (v) **Estate Car Parked on Crawley Down Road;** Now removed.
- (vi) **Road Barriers at The Star;** Highways had left some plastic barriers leaning against the wall of the Star. Clerk has asked SCC to remove them **Action:** Clerk to monitor
- (vii) **Planning Applications lacking Supporting Evidence;** Clerk has sent copies of the relevant emails to Ken Harwood.
- (viii) **Wates Planning Application Crawley Down Road;** Jeremy Clarke reported that although this application was refused at the last MSDC Planning Meeting, it has been resubmitted and recommended for approval. **Action:** Jeremy Clarke to attend meeting to represent FPC.

Ken Harwood joined the meeting

7. **CIL REVENUE AND EXPENDITURE;**

- (i) **Village Maintenance;** Clerk has completed a survey of footpaths along Copthorne Road and Crawley Down Road with TDC contractor and is awaiting costings for clearing at ground level to leave at least a 1m path and cutting back overhanging vegetation. SCC have undertaken to do the same works on the A22 and to clean all the road signs in Felbridge. **Action:** Clerk to provide quote for approval at next planning meeting. **Action:** Clerk to investigate the cost of strimming the 'off road' footpaths in the village.
- (ii) **Suggested Improvements;** Linda Hainge suggested that a path with an all-weather surface from the Copthorne Road through the woods to the rear of the Village Hall would provide better access to the Hall and facilities in the grounds. She also suggested that a lamp post be installed. **Action:** Clerk to investigate. Bridget Huntington suggested upgrading the swings in the playground to include adding an accessible swing and possibly some other new equipment. **Action:** Bridget Huntington to investigate and report back.

8. **SURREY HIGHWAY REPAIRS;**

- (i) **Highways Meeting with MP Sam Gymiah;** Jeremy Clarke reported that he had met with the local MP regarding Highways issues in and around Felbridge and a meeting was to be arranged with the District and County Councillors and Highways staff also in attendance.
- (ii) **Vehicle Activated Sign on Copthorne Road;** Surrey Highways advise that due to budget restrictions and a backlog of work for contractor Skanska, the broken sign will not be repaired until April. **Action:** Clerk to monitor.
- (iii) **Crawley Down Road Pot Holes;** Highways advise that all potholes meeting their criteria for repair, i.e. deeper than 40mm, have been repaired.
- (iv) **Mill Lane Resurfacing Works;** Following a site meeting between SCC and the contractor, it is now agreed that these works need to be redone. **Action:** Joan Harwood and Lesley Steeds to monitor.

- (v) **Footpaths and Road Signs on A22:** Lesley Steeds has arranged for the footpaths on the A22 through Felbridge to be cut back and cleared at ground level and for all the road signs in Felbridge to be cleaned. Work on road sign clearing is scheduled for late November.

9. **PLANNING APPLICATIONS**

The following application was considered at the Planning Meeting held on Thursday 19th October attended by Joan Harwood, Ian McBryde and Linda Hainge:

TA/2017/2037 Felmere, Copthorne Road, Felbridge, RH19 2QG Use of 'The Stores' as a building yard (certificate of lawfulness for an existing use).

Resolved: No Action

Jeremy Clarke and Ken Harwood left the meeting

The following applications were considered at the full Parish Council meeting:

TA/2017/2015 Dormer Cottage, Woodcock Hill, Felbridge, RH19 2RD Demolition of existing dwelling. Erection of new dwelling with attached garage.

Resolved: No Action

Jeremy Clarke re-joined the meeting

TA/2017/2126/TPO Brailands, Mill Lane, Felbridge, RH19 2PE Fell one oak tree and reduce the crown on a second oak tree.

Resolved: No Action

TA/2017/2153 Ferndale, Domewood, Copthorne RH10 3HD Erection of attached double garage.

Resolved: No Action

TA/2017/2116 Ferndene, Lake View Road, Felbridge RH19 2QE Demolition of existing building and erection of a new building.

Resolved: No Action

TA/2017/2123 Edenbrook, Wire Mill Lane, Newchapel, RH7 6HJ Erection of detached outbuilding.

Resolved: Felbridge Parish Council believe this is inappropriate development in the Green Belt.

Ken Harwood re-joined the meeting.

10. **CLERK'S REPORT**

(i) **Developer/Contractor Vehicle Parking on Crawley Down Road** Surrey Highways are consulting with residents living near the junction of the A264 and Crawley Down Road regarding installing double yellow lines to avoid future obstruction issues through illegal parking at the junction. **Action:** Lesley Steeds to report back.

(ii) **Speeding on Crawley Down Road:** Clerk is following up the suggestion that Speedwatch might be re-introduced in the village. A note has been added to the website.

(iii) **Clerk Training:** Clerk attended the Clerk's Networking day on 2nd November which covered the Freedom of Information Act and will attend a further training course in January to cover changes to Data Protection.

(vi) **Royal British Legion Silent Soldier Appeal:** Clerk has ordered three 'Silent Soldiers' and passed on information about the project to Felbridge School who were planning to talk to the children in an assembly. **Action:** Linda and Derek Hainge to install when delivered.

11. **CONSULTATIONS**

(i) **Tandridge District Council Local Plan - Garden Village Consultation:** Consultation period has now closed. **Action:** Clerk to monitor and report back when further information is available.

12. **BUSINESS FOR NEXT MEETING**

Precept level for 2018/2019.

13. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next Parish Council Meeting will be held on Thursday 7th December at 7.30pm, in the Committee Room. A planning Meetings is scheduled for Thursday 14th November at 7.00pm

The meeting closed at approximately 9.55pm.

Patricia Slatter
Clerk to Felbridge Parish Council

Copies to:- Parish Councillors, District Councillor, County Councillor, Felbridge School, Surrey Police

