

# **FELBRIDGE PARISH COUNCIL**

Meetings are held on the first Thursday of each month (except January and August)  
at 7.30pm in the Village Hall

## **Minutes of the Annual Meeting held on Thursday 3rd May 2018** **at 7.00pm in the Village Hall**

Present: Mr. Jeremy Clarke (Chairman)  
Mrs. Bridget Huntington  
Mrs. Joan Harwood  
Mrs. Linda Hainge  
Mr. Ian McBryde  
Mr. Alan Woodroffe  
Mrs Patricia Slatter (in attendance)

1. **APOLOGIES FOR ABSENCE** were received from Ms. Georgina Chapman and County Councillor Lesley Steeds.

2. **ELECTION OF CHAIRMAN**

It was proposed by Ian McBryde and seconded by Joan Harwood that Jeremy Clarke be re-elected Chairman for 2018-19. This was unanimously agreed.

3. **ELECTION OF VICE-CHAIRMAN**

It was proposed by Jeremy Clarke and seconded by Joan Harwood that Ian McBryde be re-elected as Vice-Chairman for 2018-19. This was unanimously agreed.

4. **CO-OPTIONS**

Alan Woodroffe was co-opted as councilor and Responsible Financial Officer.

5. **DECLARATIONS OF ACCEPTANCE OF OFFICE**

The Chairman, Vice-Chairman and RFO signed the declarations.

6. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

There were no additions to those previously registered.

7. **MINUTES OF ANNUAL MEETING HELD ON 4th MAY 2017**

The Minutes of the Meeting held on 4th May 2017 were approved and signed.

8. **APPOINTMENT OF REPRESENTATIVES**

Planning Applications	All PCs
Footpath Sub-Committee	All PCs
Tree Officer and Tree Warden	Mrs Linda Hainge
Transport Officer	Mr. Ian McBryde
Village Hall Management Committee	Mrs Linda Hainge
Surrey Association of Local Councils	All PCs
Gatwick Airport Conservation Campaign (GACC)	Mr. Ian McBryde
Waste Disposal Forum	Mr Jeremy Clarke
Beef & Faggot Trust	Mrs Joan Harwood
Felbridge Sports & Recreation Association (FSRA)	Mrs Linda Hainge

9. **REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS**

It was agreed that no changes are required to the current procedures.

10. **REVIEW OF COMPLAINTS PROCEDURE**

It was agreed that no changes are required to the current procedures.

11. **REVIEW OF PROCEDURES UNDER FREEDOM OF INFORMATION ACT**

It was agreed that no changes are required to the current procedures.

12. **REVIEW OF POLICY FOR DEALING WITH THE PRESS/MEDIA**

It was agreed that no changes are required to the current policy.

13. **NEW DATA PROTECTION POLICY**

A new Data Protection Policy was approved to comply with GDPR regulations.

14. **NEW ICT POLICY**

A new updated ICT policy was approved to comply with GDPR regulations.

13. **BUSINESS FOR NEXT MEETING**

None.

The meeting closed at 7.21pm

Patricia Slatter  
4<sup>th</sup> May 2018