

FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 7th February 2019 at 7.30pm in Felbridge Village Hall.

Present:

Mr. Jeremy Clarke (Chairman)	Ms. Georgina Chapman
Mrs. Joan Harwood	Mrs. Bridget Huntington
Mr. Ian McBryde	Mr. Alan Woodroffe
Mr. Ken Harwood (District Councillor)	
Ms. Lesley Steeds (County Councillor) attended part of the meeting	
Mrs. Patricia Slatter (in attendance)	

1. **APOLOGIES FOR ABSENCE** None
2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS** Nothing to add to those already declared.

3. **APPROVE MINUTES OF PREVIOUS MEETING**

The Minutes of the Parish Council Meeting held on Thursday 6th December 2018 were approved and signed.

4. **ONGOING ITEMS**

Community Consultation:

- (i) **Leisure and Health Actions:** Nothing new to report
- (ii) **Transport and Environment Actions:** Nothing new to report
- (iii) **Grass Cutting:**

A local resident has said that they wish to make a formal complaint to the Ombudsman regarding the management of the grass cutting contract in Felbridge by Surrey Highways. **Action:** Clerk to monitor

5. **CIL REVENUE AND EXPENDITURE:**

Revenue: Still awaiting confirmation from TDC on the details of the CIL payment due on Pixie Wood Farm. **Action:** Clerk to monitor

Suggested Future Expenditure

- (i) **All Weather Path** from the Copthorne Road through the woods to the rear of the Village Hall with new lamp post. Estimated cost for a powered post from Skanska is £4-£5K.
- (ii) **New Playground Equipment** – including accessible swings and swing boats.
- (iii) **Extension to Village Hall Car Park** – to the left of the existing entrance using a grid type surface which would allow drainage. It was recognised that the Car Park would have to be made available to all, rather than restricted to hirers, if this proposal were to be considered.

6. FINANCE

(i) Receipts and Payments for December 2018 and January 2019

Date	To / From	Description	Amount	Current Account	Deposit Account
30-Nov		Brought Forward		£11,539.09	£25,018.90
		Receipts			
10-Dec	Bank	Interest	£1.06		£1.06
09-Jan	Bank	Interest	£1.03		£1.03
		Sub-Total	£2.09	£0.00	£2.09
		Payments			
06-Dec	Cleaner	Bus Shelter Cleaning	£38.00	-£38.00	
06-Dec	Parish Clerk	Payroll	£484.40	-£484.40	
06-Dec	Parish Clerk	Office Allowance	£50.00	-£50.00	
06-Dec	HMRC	PAYE - Oct-Dec	£400.80	-£400.80	
06-Dec	Hire-A-Loo	Temporary Toilet Hire Oct	£106.39	-£106.39	
06-Dec	Cleaner	Bus Shelter Cleaning	£38.00	-£38.00	
06-Dec	Parish Clerk	Payroll	£484.40	-£484.40	
06-Dec	Parish Clerk	Office Allowance	£50.00	-£50.00	
		Sub-Total	£1,651.99	-£1,651.99	£0.00
		Transfers			
		<nil>			
31-Jan		Carried Forward		£9,887.10	£25,020.99
		Unbanked Transactions		£400.80	
		Bank Balances pending unbanked transactions		£10,287.90	£25,020.99
31-Jan	Available Funds (Current Account plus Deposit Account)			£34,908.09	
31-Jan	Allocated Reserves (Traffic calming, bus shelter, playground resurfacing)			-£26,000.00	
31-Jan	General Reserve (Available Funds minus Allocated Reserves)			£8,908.09	
The Bank Balances shown above were verified against the latest online bank statements. The online bank statements were signed by the Chairman as proof of the check and will be retained in the Accounts.					

(ii) **Section 137 Payments:** A request was made by Felbridge Lunch Club for a donation of £47 to buy washable table cloths which would assist in maintaining hygiene standards. **Resolved:** Approved by all councillors. **Action:** Clerk to raise cheque for signature at March meeting.

(iii) **Online Banking:** RFO reports that there has been some progress in activating Lloyds online banking. **Action:** RFO to report back

(iii) **Clerk's Pension:** The Local Government Pension Scheme Advisor at SCC has now provided information on the scheme. **Action:** Clerk to formally request approval before financial year end.

7. COUNCILLORS' FEEDBACK

(i) **Gate by Birch Grove:** Clerk to meet with contractor to get quote for installing the new gate in advance of the order being placed. **Action:** Clerk to report back.

(ii) **Bench in Village Hall Grounds:** Works are scheduled for February. **Action:** Clerk to monitor and report back.

(iii) **Phone Box on Copthorne Road:** BT have now removed the derelict phone box.

(iv) **Annual Parish Council Calendar:** Ian McBryde has created an annual calendar and will circulate to councillors.

- (v) **Damaged Sign by Felbridge School:** Surrey Highways will not replace the damaged sign since the other signage available meets the minimum legal requirements.
- (vi) **Damaged Dog Waste Bin, Hedgecourt Lake:** Ken Harwood arranged for a local resident to repair the damage.
- (vii) **Village Hall Car Park Flooding:** Contractors made an additional visit to clear flooding.
- (viii) **Limes Pond Clearance:** TDC consultant stated that the pond was not part of Felbridge Common Land. Clerk sent him the TDC map showing the pond as being Common Land and has requested a date for when the works will be completed. **Action:** Clerk to monitor.
- (ix) **A22 Grass Cutting:** Ian McBryde reported that there was still a section of footpath between the Thai Restaurant and a bus stop which had not been cleared. Other verges along the A22 had been missed by SCC's contractor. **Action:** Councillors to compile a list of Maintenance items for contractor to address in a single visit.
- (x) **Noticeboard on A22:** Bridget Huntington asked for the contractors to remove this. **Action:** Clerk to add to the Maintenance List.
- (xi) **Great British Spring Clean:** Georgina Chapman suggested that a general tidy up of the village could be completed as part of this project. Councillors were in agreement. **Action:** Georgina Chapman to progress.
- (xii) **VAS on A22:** Ian McBryde reported that he believed the Vehicle Activated Sign on the A22 wasn't working. **Action:** Georgina Chapman to investigate.
- (xiii) **Surrey County Council:** County Councillor Lesley Steeds reported that Surrey County Council's finances were in a dire position. With 75% of income being spent on care, other areas such as Highways could not be adequately funded. Local budgets were either being removed or significantly reduced. It was a very worrying situation.

8. **SURREY HIGHWAYS:**

- (i) **Highways Meeting with MP Sam Gymiah:** Jeremy Clarke is awaiting a date for his requested meeting with MP Sam Gymiah.
- (ii) **Crawley Down Road Resurfacing:** Surrey Highways have told the County Councillor that Crawley Down Road will be resurfaced in the next financial year. **Action:** Clerk to monitor.
- (iii) **Double Yellow Lines on Crawley Down Road:** These lines are already fading just weeks after being painted. The paint used appears to have been of an inferior quality. **Action:** Clerk to write to Lesley Steeds to ask her to follow up with Highways.

9. **PLANNING**

(i) **Applications in Felbridge**

Applications Considered at the Planning Meeting on 21st December 2018.

TA/2018/2408 The Lodge, Little Hedgecourt, Copthorne Road, Felbridge, RH19 2QQ

Single storey rear extension and enlargement of roofspace to create additional habitable roofspace to include a side dormer

Resolved: No Objection

TA/2018/2386 Carousel, Herons Close, Copthorne, RH10 3HF

Proposed single storey gym & changing room

Resolved: No Objection

TA/2018/2362 12, Wheelers Way, Felbridge, RH19 2QJ

Demolition of existing conservatory, single storey rear extension on link with existing garage.

Resolved: No Objection

Applications considered at the Planning Meeting on 3rd January

TA/2018/2372 Newhaven, Effingham Road, Copthorne RH10 3HY

Two storey and single storey side extensions

Resolved: 2018/2372 FPC object to this application as it represents over-development resulting in the proposal filling the site width. The 2-storey addition is too close to the northern boundary and does not comply with the TDC boundary separation distances. There is no design and access statement to provide any special circumstances for construction at this scale in the Green Belt or providing the comparative volumes of existing and proposed to understand the proportional increase.

Application considered at the Planning Meeting on 17th January

TA/2018/1431/Cond1 Felmere, Copthorne Road, Felbridge, RH19 2QG

Details pursuant to the discharge of condition 3, 4 and 10 of planning application TA/2018/1431

Resolved: No Action

Ken Harwood left the meeting

Applications considered at the Parish Council meeting:

TA/2019/68 24 Rowplatt Lane, Felbridge, RH19 2PA

Reduction in size of No. 24 Rowplatt Lane and 9 x 3-bed, two storey dwellings with associated parking and amenity space and installation of vehicular crossover to front

Resolved: Felbridge Parish Council object to this proposal for the following reasons;

The transport assessment has not demonstrated that cumulative impact of the development in conjunction with other committed development in the area will not be detrimental to the already severe A264/A22 junction contrary to paragraph 109 of the NPPF. This view is in line with the most recent Planning Inspector's decision in Felbridge [APP/D3830/W/16/3156544]. The proposal should therefore be refused in line with the decisions for applications 2017/1290 and 2017/2452.

The proposal represents over-development of the site, this is evidenced by the greater density of the development compared to the remaining shorter plots at the front along Rowplatt Lane, but also the much greater density than the 'established residential area' as defined in the addendum to National Planning Policy Statement 7. Further evidence of over-development is that the boundary separations distances of the proposed buildings do not meet the minimum requirements of 1m for single storey and 2m for two-storey, which gives rise to a minimum 2m separation between neighbouring single storey properties. Over-development is also characterised by the necessity for garages to be placed in front of the dwellings as is the case for plot 9. We believe there is inadequate visitor parking for the development as a whole and that the parking spaces for No.24 Rowplatt Lane are overly distant from the dwelling leading to a likelihood of on-street parking in front of the house which is narrow and already heavily congested. The entrance roadway is too close to what remains of No.24 Rowplatt Lane and will therefore negatively impact the amenity of that property. We are concerned that the narrow entrance roadway to the rear of the plot does not have passing spaces, nor does it have visibility of approaching traffic exiting from the north of the development which is likely to lead to vehicles meeting in the section without passing spaces.

TA/2018/2475 Wire Mill Lane, Lingfield, RH7 6HU

Reduce height and size of Cypress trees

Resolved: No Action

TA/2018/2455 Snowhill Plant and Garden Centre, Copthorne, RH10 3EY

Erection of temporary advertisements (x9) for the temporary Garden Centre during construction. co

Resolved: No Action

TA/2018/2495/TPO, 3 Springfield Gardens, Felbridge, RH19 2SP

Oak - reduce side overhanging house by 2m and remove lowest limb overhanging rear boundary

Resolved: No Action

TA/2019/15 Dale House, Domewood, Copthorne, RH10 3HD

Single storey detached garage/store (Application for a Certificate of Lawful Development for a Proposed Development)

Resolved: No Action

Ken Harwood re-joined the meeting.

(ii) **Applications Received by Neighbouring Authorities**

None which directly impact Felbridge.

(iii) **Appeals:** The Ministry of Housing, Communities and Local Government have confirmed that Felbridge Parish Council's statement regarding the approval of the development at 11A Crawley Down Road has been received. It is currently under consideration and the Parish Council's views, along with all other relevant information, will be taken into account before the Secretary of State decides whether or not to call-in the application for determination

10. **CLERK'S REPORT**

- (i) **Damaged Footpath Outside 4a Rowplatt Lane:** The footpath has now been resurfaced.
- (ii) **Metrobus:** Representative has asked to attend Parish Council meeting to discuss local transport issues. **Action:** Clerk to liaise to arrange for a suitable date.
- (iii) **Defibrillator:** Clerk has updated equipment details with SEC Amb and agreed for information to be shared online
- (iv) **Damage to Bus Shelter:** A glazed panel was shattered leaving safety glass segments in the area. Clerk cleared glass and window contractor replaced the glass and made the site safe.
- (v) **Councillor Training:** A training course for councillors will take place at The Crowne Plaza in Felbridge on 2nd July. **Action:** Clerk to circulate details.
- (vi) **Roundabout Sponsorship:** Clerk to investigate roundabout sponsorship with a view to generating to funds towards grass cutting and general maintenance in Felbridge. **Action:** Clerk to report back.

11. **DISTRICT COUNCILLOR REPORT**

Flytipping: Ken Harwood reported further incidences of fly tipping. In the most recent incident, waste was dumped at Stubpond Lane before being set alight. Tyres were also dumped in Furnace Wood layby. TDC responded quickly and removed the material.

12. **CONSULTATIONS**

(i) **Tandridge District Council Local Plan - Garden Village Consultation:** TDC issued a Press Release regarding an application for central government funding for infrastructure to support the Garden Village. This included an upgrade to the A22/A264 Star Junction in Felbridge.

13. **COUNCILLOR CO-OPTION:** The Clerk confirmed that Mrs. Jo King had agreed to be co-opted to the Parish Council with effect from 1st March.

14. **BUSINESS FOR NEXT MEETING**

No additional business

15. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next Parish Council Meeting will be held on Thursday 7th March at 7.30pm. A Planning Meeting is scheduled for Thursday 21st February,

The meeting closed at approximately 2206

Patricia Slatter
Clerk to Felbridge Parish Council

