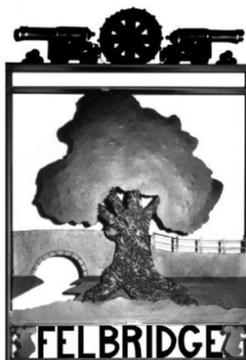


06/20



FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 5th March 2020
at 7.30 pm in Felbridge Village Hall

Present:

Cllr. Georgina Chapman (Chairman)
Cllr. Joan Harwood
Cllr. Ian McBryde (Vice Chairman)
District Councillor Ken Harwood
Mrs. Patricia Slatter (in attendance)

Cllr. Jeremy Clarke
Cllr. Bridget Huntington
Cllr. Jo King

1. **APOLOGIES FOR ABSENCE**

Received from County Councillor Lesley Steeds

2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

No additions to those already registered.

3. **APPROVE MINUTES OF PREVIOUS MEETING**

The Minutes of the Parish Council Meeting held on Thursday 6th February 2020 were approved and signed.

4. **VILLAGE MAINTENANCE**

(i) **Grass Cutting:** Contractor has been asked to reserve dates for grass cuts in Felbridge. Awaiting confirmation on when funding will be transferred from SCC towards the grass cutting costs for 2020-2021.

(ii) **Flower Seeding on Verges:** Surrey County Council have been asked to inspect the verge at Wards Farm and confirm if it is suitable for creating areas for flower seeding. **Action:** Clerk to monitor

(iii) **Off Road Footpaths:** **Action:** Meeting to be held with contractor once weather improves. **Action:** Clerk to progress

(iv) **Road Sign Cleaning:** Clerk has asked for a quote for cleaning road signs. **Action:** Clerk to monitor.

5. FINANCE

(i) Receipts and Payments for February 2020

Date	To / From	Description	Amount	Current Account	Deposit Account
31 Jan		Brought Forward		£19337.76	£25033.49
		Receipts		0.00	
		Payments			
3 Feb	Information Commissioner	Data Protection Registration Fee	£40.00	-£40.00	
7 Feb	NEST DD	Pension Contribution January	£185.96	-£185.96	
11 Feb	Brian Wright	Bus Shelter Cleaning	£40.00	-£40.00	
21 Feb	Clerk	Office Expenses	£31.88	-£31.88	
21 Feb	Clerk	Payroll January	£936.40	-£936.40	
25 Feb	Mulberry Accountants	Clerk Year End Finance Training	£84.00	-£84.00	
26 Feb	HMRC	Tax/National Insurance January	£338.71	-£338.71	
		Sub-Total	£1656.95	-£1656.95	
		Transfers	Nil		
29 Feb		Carried Forward		£17680.81	£25,033.49
		Less Unbanked Transactions		-£40.00	
		Bank Balances including unbanked transactions		£17640.81	£25,033.49
29 Feb	Available Funds - Current a/c plus Deposit a/c excluding unbanked transactions (includes c/f CIL revenue of £22669.03)			£42634.30	
29 Feb	Allocated Reserves (traffic calming £2k, bus shelter £6k, playground £15k, skateboard ramp £2k, grass cutting £1k)			-£26000.00	
29 Feb	General Reserve (Available Funds minus Allocated Reserves)			£16364.30	
The balances for both the current and deposit accounts were verified against the latest online bank statements and signed by the Chairman as accurate.					

(ii) **S137 Funding Request**: Hedgecourt Scouts welcomed Felbridge Parish Council's suggestion that they research different types of trees and their suitability for being located in woods behind the Village Hall. They will do this as a project and respond once they have more detailed information and submit a formal funding request. **Action**: Clerk to monitor.

(iii) **CIL Revenue**: Tandridge District Council have provided a list of properties in Felbridge with permitted planning applications on which Community Infrastructure Levy will be payable.

6. COUNCILLORS' REPORTS/UPDATES

- (i) **Bus Shelter**: There has been some damage to the glazed panels on the bus shelter but the safety glass is intact.
- (ii) **17 Copthorne Road Advertising Sign**: Developers of this site have placed a large sign advertising for more land on this site near to the road. **Action**: Clerk to report to Planning Enforcement at Tandridge District Council.
- (iii) **Redundant Barrier**: Councillor Huntington reported that the redundant barrier on the Copthorne Road had now been removed.
- (iv) **Hole in Road outside Doves Barn**: Councillor Clarke reported that the previously repaired hole in the road outside Doves Barn had reopened. **Action**: Clerk to report to Highways.

7. **DISTRICT COUNCILLOR REPORT**

Councillor Ken Harwood reported that following his correspondence with Southern Water and Surrey County Council, works had been done to improve the draining/flooding problems on the A264 Copthorne Road from Doves Barn through to Furnace Wood. Further improvements were required. There have also been issues with drainage on the A22. Road works signs had been left on the verge near Toads Croak House. **Action:** Clerk to ask Surrey Highways to remove the signs.

8. **SURREY HIGHWAYS:**

(i) **Recent Reports:**

Fourth set of repairs to potholes at Furnace Wood layby failed within days. Clerk has asked County Councillor Lesley Steeds to request that the section of the A264 Copthorne Road from Doves Barn through to Furnace Wood to be resurfaced as part of the Surrey Highways Horizons Project. **Action:** Clerk to monitor.

(ii) **Rowplatt Lane – Unsuitable for HGV Signs:** Surrey Highways have advised that the signs will be positioned by 16th March. **Action:** Clerk to monitor

(iii) **Furnace Wood Sight Lines:** There has still been no response to a request for sightlines at both entrances to the Furnace Wood layby to be restored. Visibility is currently restricted. **Action:** Clerk to raise with County Councillor who made the original report.

9. **PLANNING**

(i) **Applications in Felbridge**

Applications considered at the Planning Meeting on 20th February attended by Councillors Chapman, Clarke, Harwood, Huntington and King.

TA/2020/179 Carousel, Herons Close, Copthorne RH10 3HF Variation of condition 2 (Plans) of planning permission ref: 2019/1431 (Demolition of existing property and garage and erection of 1 x detached two storey house with basement.)

Resolved: No Action

TA/2020/243 Pendas, Herons Lea, Copthorne RH10 3HE Demolition of existing garage. Erection of single storey front, side and rear extensions; first floor extension, and erection of detached garage. (Amended description: Revised Site Location Plan)

Resolved: No Action

Councillor Clarke took no part in discussion and decisions regarding the application below

TA/2020/248 Lindau, 128 Copthorne Road, Felbridge, RH19 2PD Conversion of garage to habitable accommodation and removal of garage door and installation of window. (Certificate of Lawfulness for existing development)

Resolved: No Action

There were no applications for consideration at the full Parish Council meeting.

(ii) **Applications Received by Neighbouring Authorities**

None which directly affect Felbridge

10. **CONSULTATIONS**

(i) **Mid Sussex District Council Site Allocations (DPD) Consultation.**

Nothing new to report. Felbridge Parish Council's comments can be accessed on the 'Latest News' page on the Felbridge Parish Council website www.felbridge-pc.org.uk

(ii) **Construction Management Plans for New Developments:** Clerk has written to the Acting Chief Executive at Tandridge District Council expressing Felbridge Parish Council's disappointment at their decision not to engage in this process. **Action:** Clerk to continue to secure the support of Mid Sussex District Council and East Grinstead Town Council in ensuring that clear and comprehensive plans are put in place covering these developments.

11. **CLERK'S REPORT**

Correspondence from Residents: Residents have contacted the Clerk regarding potholes; surface road flooding on the Copthorne Road and footpath clearance.

Village Hall Car Park Flooding – The Village Hall Committee have written to Tandridge District Council since their survey showed that flood water as unable to drain properly due to roots in the ditch immediately outside the Village Hall grounds causing an obstruction.

Bin Outside Felbridge School: A resident followed up on a previous concern that rubbish from an open top bin was regularly being strewn over the verges and footpath. Clerk chased Tandridge District Council who installed a replacement lidded bin within a week.

Damaged Play Equipment: A bench seat is missing from the seesaw in the playground. It has been reported to Tandridge District Council.

Parish Assembly: The next Parish Assembly will take place on 18th March at the Council Chamber at Tandridge District Council.

Felbridge Recreation and Sports Association: Councillor Huntington has volunteered to represent Felbridge Parish Council and attend future meetings.

End of Year Training: The Clerk reported that this course had been very useful.

12. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next full Parish Council meeting will take place on Thursday 2nd April at 8.00pm in the Committee Room at Felbridge Village Hall immediately after the Annual Parish Meeting which will take place at 7.00pm. A Planning Meeting is scheduled to take place on 19th March.

The meeting closed at approximately 2035

Patricia Slatter
Clerk to Felbridge Parish Council

Registered Office: Felbridge Village Hall, Crawley Down Road, Felbridge, RH19 2NT
www.felbridge-pc.org.uk | Parish Clerk: Patricia Slatter | clerkfpc@aol.com

