

FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 6th November 2014 at 7.30pm in the Village Hall, and of the Planning Meeting held on 16th October 2014

Present: Mr Ian McBryde (Chairman)
Mr Brian Apps
Mr David Archer
Mr Jeremy Clarke
Mrs Linda Hainge
Mrs Joan Harwood (attended part of meeting)
Mr Ken Harwood (District Councillor) (attended part of meeting)
Mrs Rosalind White (in attendance)

1. **APOLOGIES FOR ABSENCE** – Mrs Bridget Huntington and Mr Michael Sydney (County Councillor).

2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

There were no additions to those previously registered.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Parish Council Meeting held on 2nd October 2014 and the Planning Meeting held on 18th September 2014 were approved and signed.

4. **CHAIRMAN/CLERK'S REPORT**

- (i) **Wall outside Felbridge Court:** The wall was rebuilt in October at the expense of the residents as the Police were unable to trace the driver of the stolen car responsible for the damage.
- (ii) **Skateboard Ramp:** The new skateboard should be built during the latter part of November and installed end November/early December.
- (iii) **Replacement of Grit Bin on Woodcock Hill:** The old bin has now been removed by SCC and FPC have ordered a 200 litre dumpy bin in green for £130, plus £20 to install and £80 to fill from Clutterbucks.
- (iv) **Pavement at junction of Rowplatt Lane/Copthorne Road:** Michael Sydney confirmed that an order has been raised to resurface the pavement approx 300 metres in Rowplatt Lane and 10 metres in Copthorne Road.
- (v) **Parish Assembly:** TDC will be holding this annual event on Thursday, 27th November at 6pm. The Clerk and Chairman will attend.
- (vi) **Governance & Accountability for England** – The new 2014 version of this publication was circulated in October.
- (vii) **Verge outside Wards Farm:** The pavement should be cleared by the community gang by end November. **Resolved:** Clerk to ask the Hub management group if the verge bordering Wards Farm could be added to the rural cut.
- (viii) **SCC Social Care Team:** Marnie Cotterill will speak at FPC's meeting on 4th February about her role as a Social Care Development Coordinator.
- (ix) **Access road onto Crawley Down Road:** FPC await the results from the air monitoring equipment installed by TDC.
- (x) **SCC Highways Strategy for Tandridge:** Clerk sent email to Michael on 15.10.14 to request a copy. **Resolved:** Clerk to send reminder.

- (xi) **Junction of A22/A264 at Star Inn:** Michael Sydney has reported that MP Sam Gyimah will agree to a meeting with MP Nicholas Soames to discuss the traffic problems at this junction
- (xii) **FSRA Carpark:** TDC have confirmed that the carpark is included in the FSRA lease and the gate should be left open between dawn and dusk. Linda Hainge will attend the FSRA AGM to be held on 28th November, as the FPC representative, and will point out that FSRA should adhere to their lease. Mr Ken Harwood joined the meeting.

5. **ONGOING ITEMS**

- (i) **Community Consultation:**
Transport/Environment and Green Issues: –
Actions completed:-
- a. Welcome to Felbridge gates – Philippa Gates at SCC is unable to arrange a site survey until March 2015 as officers are still working on the backlog of problems caused by the flooding in early 2014.
 - b. Gullege Bridleway – David Archer has received a rough estimate from Sue Phillipson, WSCC, of £30 per metre for ecomix solution which would provide a surface suitable for a bridleway. Alternative quotes are required. Sue is also willing to ask WSCC maintenance contractors to cut substantial channels in the mud band to help drain water from the bridleway into the ditch.
- Leisure and Health Actions:-
- a. Footpaths – Footpath 367 – tree across footpath near junction with Mill Lane reported to SCC in Oct 14. Footpath 263 from Garthfields Farm towards Chartham Park – investigated on 17.10.14. Clerk has contacted landowners re various problems. Clerk to contact SCC if no progress made with footpath beside Garthfield Barn.
- (ii) **Hub Project:** No problems were reported by councillors following the final scheduled rural and urban cuts. An extra urban cut started wc 3rd November. The minutes of the Hub Management Team meeting held on 1st October were circulated in the November bag. **Resolved:** Clerk to report to Hub Management Team that the rural contractor knocks down any signs along the verge with their machine and the signs are left cut into pieces.
- Doves Barn:** Hedge cuttings have been left on the verge. **Resolved:** Clerk to send a letter if the cuttings are not collected up within 2 weeks.

6. **FINANCE**

- (i) **Cheques:** Issue of the following cheques was approved by the council under Standing Orders and the cheques were signed:
- | | | | |
|-----|----------------------|-------------------------------------|---------|
| 103 | B. Wright | Bus shelter cleaning for Nov 14 | £35.00 |
| 104 | R. White | Clerk's salary for Nov 14 | £232.61 |
| 105 | HM Revenue & Customs | Income Tax for Nov 14 | £58.00 |
| 106 | R White | Office Allowance for Nov 14 | |
| | | + Petty Cash Oct | £68.29 |
| 107 | SSALC Limited | Copy of Governance & Accountability | |
| | | In England | £19.20 |
- (iii) **Draft Budget for 2015-16:** This was circulated and agreed. It was agreed that the Precept should remain at £15,400.
- (iv) **Section 137 Payments:**
Request for grant from EG Community First Responders: A grant of £100 was agreed to support the purchase of equipment and training aids.

7. MEETING DATES FOR 2015

These were agreed and will be circulated by the Clerk.

8. COUNCILLORS' FEEDBACK

- (i) **Planning Application TA/2014/1685:** This application for a dwelling on the county boundary in Furnace Wood was decided under delegated action by TDC without consultation with FPC. **Resolved:** Clerk to contact Piers Mason, TDC Planning to ask why FPC were not consulted.
- (ii) **Beef & Faggot Trust:** Joan Harwood will attend a meeting on 3rd December. Councillors agreed to give names of any Felbridge residents who might benefit from this trust to Joan by 1st December.
- (iii) **Poppies on Village Green:** Linda Hainge agreed to arrange for the poppies to be removed and stored for future events. Residents are reminded that all poppies should be removed soon after 11th November.
- (iv) **War Memorial:** Worth Quarry are willing to supply a large stone to Worth Parish Council. FPC will monitor their progress on this project.
- (v) **Email Hub:** As the local paper and parish news are no longer delivered to Felbridge residents, it was agreed that more use should be made of the email hub to advertise village events.

Mrs Joan Harwood left the meeting.

- (vi) **Defibrillator:** FPC support the suggestion that the Village Hall Committee purchase a defibrillator to be installed inside the village hall.
- (vii) **Patio behind Village Hall:** The Village Hall Committee are hoping to install this patio early next year and may ask FPC for a donation.
- (viii) **Heavy Goods vehicles along Rowplatt Lane:** There has been an increase in heavy goods vehicles using Rowplatt Lane and a resident has reported damage to their vehicle. **Resolved:** Clerk to write to Linden Homes to ask them to remind drivers to try to avoid using Rowplatt Lane, and if they do use this road, could they please drive considerately and stay on the road to avoid damage to pavements and grass verges.
- (ix) **Tree Stump on verge along Crawley Down Road:** The base growth needs tidying up. **Resolved:** Clerk to contact TDC.
- (x) **P-RNAV Implementation on Gatwick's departure routes - CAA review:** Any comments should be emailed to mark.swan.GatwickPIR@caa.co.uk by Monday, 5th January 2015.
- (xi) **Dog waste bin:** The bin opposite Hedgecourt Lake needs replacing. **Resolved:** Clerk to inform TDC.

9. SURREY HIGHWAY REPAIRS:

- (i) **Informal Meeting with Surrey Highways:** Ken Harwood agreed to contact Michael Sydney about arranging a meeting with FPC, Steve Cunnah and John Lawlor.
- (ii) **The Star Junction:** Michael Sydney believes that MP Sam Gyimah might become involved in a meeting with Mid Sussex MP to discuss this junction.
- (iii) **Sign post on A22 near opposite lane to Wiremill Inn:** This has been straightened.
- (iv) **Footpaths alongside Cophorne Road and Snowhill Lane:** These were checked during October and seemed to have been cleared.
- (v) **Footpath alongside A22:** The pavement outside Stone House and Wards Farm and from Peacock Lodge to Mormon Temple needs clearing. Email from Steve Cunnah to confirm this should be done by end November.

- (vi) **Footpath alongside school hedge bordering Copthorne Road:** This needs clearing. **Resolved:** Clerk to report to Steve Cunnah.

Mr Ken Harwood left the meeting.

10. **PLANNING APPLICATIONS**

Planning Meeting held on 16th October attended by Bridget Huntington, Joan Harwood, Linda Hainge, David Archer and Jeremy Clarke.

Applications Acknowledged 29th September – 3rd October 2014 - None

Applications Acknowledged 6th – 10th October 2014

TA/2014/1566: 10 Hedgecourt Place, Felbridge. Erection of single storey side extension. **Resolved:** No Action.

TA/2014/1599: Greensward House, Rowplatt Lane, Felbridge. Erection of 2 bay carport (Amended site address). **Resolved:** No Action.

Parish Council Meeting held on 6th November 2014

Applications Acknowledged 13th – 17th October 2014 - None

Applications Acknowledged 20th – 24th October 2014

TA/2014/1679: Lovell Oaks, 120 Copthorne Road, Felbridge. Erection of first floor front and side extension. Erection of two storey side extension to existing detached outbuilding, 3 dormer windows to front roof slope and conversion of existing loft space into habitable accommodation. **Resolved:** FPC do not object to this planning application but are concerned about the increase in habitable size and scale of the dwelling space and that this could mean a significant increase in vehicular movement at what is a dangerous junction.

Mr Ken Harwood rejoined the meeting

11. **CLERK'S REPORT**

- (i) **Meeting with Surrey Chief Constable:** The Surrey ALC Chief Executive is meeting with the Surrey Chief Constable on 11th November. **Resolved:** Clerk to ask for comments on the lack of police presence in Felbridge.
- (ii) **Surrey Local Councils Update:** No representative from FPC is able to attend this meeting on 3rd December at Bletchingly Golf Club.
- (iii) **TDC SHMA Methodology Workshop:** This will be held on 24th November. No representative from FPC is able to attend.
- (iv) **Additional Recycling in Tandridge:** From 1st December 2014 TDC's recycling service is extended to include the weekly collection of textiles, shoes, small electrical and electronic equipment and batteries. Full details in circulation bag.
- (v) **Kent Surrey Sussex Air Ambulance:** A letter of thanks has been received for FPC's donation.

12. **BUSINESS FOR NEXT MEETING**

None.

13. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next Parish Council Meeting will be held on Thursday 4th December 2014 at 7.30pm. A Planning Meeting will be held on 20th November 2014.

The meeting closed at approximately 9.55pm.

RW 17th November 2014

Copies sent to:- all Parish Councillors, District Councillor, County Councillor, EG Courier and Observer, Felbridge School, Surrey Police, Felbridge School Governors.